

Certificate No.
(प्रमाणपत्र संख्या)
AXHRB000100000-137825



सत्यमेव जयते
भारत सरकार

GOVERNMENT OF INDIA
कौशल विकास एवं उधमशीलता मंत्रालय
MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय
DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद
मान्यता प्राप्त

(Recognised by NCVET)

राष्ट्रीय शिक्षता प्रमाणपत्र

NATIONAL APPRENTICESHIP CERTIFICATE

पंजीकरण संख्या :

अनुबंध संख्या :

Registration No: **A0922206270**

Contract No: **CN112232006**



Skill India
कौशल भारत - कुशल भारत



प्रमाणित किया जाता है कि श्री /श्रीमती/एमएस
This is to certify that Mr./Ms.

Ajaypal

माता का नाम श्रीमती Mother's Name Ms.

SANTRA DEVI

पिता/अभिभावक का नाम Father's/Guardian Name

Chhote Lal

जन्म तिथि Date of Birth

07-02-2002

स्थापन का नाम Establishment Name

E02180600599-GOVERNMENT COLLEGE FOR WOMEN, BADHRA

पता Address

Govt. College for Women, Badhra, Badhra, , Charkhi Dadri

जिला District

Charkhi Dadri

राज्य State

Haryana

व्यवसाय का नाम Name of the Designated Trade

**Computer Operator and
Programming Assistant**

सेक्टर Sector

IT-ITeS

स्तर NSQF Level

4

प्रशिक्षण कि अवधि Training Duration

प्रवेश सत्र From

16-11-2022

से To

15-11-2023

अखिल भारतीय व्यवसाय परीक्षा Passed the All India Trade Test for Apprentices ()

दिनांक को Held in

Dec 2023

with **80.00%** प्रतीशत के साथ उत्तीर्ण की।

जारी करने का स्थान

New Delhi

जारी करने की तिथि

14-12-2023

Place of issue:

Date of issue:



Digitally Signed by DS CONTROLLER
OF EXAMINATION, DGT 1
Date:2023-12-14 15:13:46 +05.30



CASME

Controller Of Examination(DGT)

(ई-सत्यापनलिंक) <https://www.apprenticeshipindia.gov.in/>
(E-Verification Link)

1.This Certificate Is For Long Term Training of a year and above
2.Note: NCVT is subsumed in NCVET (applicable for DGT only)

Annexure -2 | Covenants and conditions specific to NAPs scheme

1. For availing benefit under NAPS scheme, the course under which apprenticeship training is being provided, should be NSQF aligned.
2. Assessment and Certification shall be done jointly by the establishment and SSC/ NCVT/ other bodies as notified from time to time under NAPS guidelines.
3. The Establishment warrants and confirms that they have studied, understood and agree to comply with the guidelines that are applicable to Establishments that are part of the NAPS scheme. These guidelines are published at (<https://www.apprenticeshipindia.gov.in>) and maybe updated from time to time.

Annexure 1 Contract of Apprenticeship Training

Some provisions of the Apprenticeship Rules relating to the Contract of Apprenticeship Training are reproduced below for sake of convenience.

Both the Establishment and Apprentices have read and are bound by the provisions of the directions in have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992, which will apply to this Contract of Apprenticeship

1. The stipend for a particular month shall be paid by the tenth day of the following month. No deduction shall be made from the stipend for the period during which an apprentice remains on casual leave or medical leave. Stipend shall, however, not be paid for the period for which an Apprentice remains on extraordinary leave.
2. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992), he shall pay to the apprentice compensation as determined by Apprenticeship Advisor.
3. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and condition of the contract (as notified under the Apprenticeship Rules, 1992), the apprentice hereby guarantees to employer the payment of such amount as determined by the Apprenticeship Adviser as and towards the cost of training.

FOR OFFICE USE ONLY

Contract Registration No. : CN112232006
(To be given by the Office of the Apprenticeship Adviser)
(Mandatory only for Registered Trades)


Assistant Apprenticeship Adviser / Principal
Govt. Industrial Training Institute
Farrukhji (Charkhi Dakh)

Signature of Registering Authority
(Apprenticeship Adviser)
(Registration required for Designation trade only)

- (b) During 2nd year of training : N/A
(c) During 3rd and 4th year of training : N/A

The Establishment agrees and understands that the minimum monthly stipend amount is prescribed in the Rule 11(1) of Apprenticeship Rule, 1992. The Establishment confirms that the agreed monthly stipend amount entered above must be higher than these minimum rates.

If the minimum rates are modified through legislation (either through modification of rules, or through modification of minimum wages payable) during the course of apprenticeship, this revised rates will apply as the minimum payable to Apprentice

15. (a) Name and Address of Guardian In case Apprentice is under 18 years of age (Minor) : N/A

(b) Relationship with the Apprentice : N/A

16. (a) Whether Apprentice was identified through approved Third Party Aggregator : No

(b) Name of TPA (if applicable) : N/A

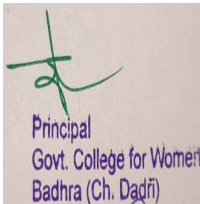
17. We, the Establishment, Apprentice/Guardian solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 as amended from time to time, regarding the contract of apprenticeship training including obligations and terms and conditions contained in Schedule V and VI of the said rules and will comply with the same.

18. I, the Apprentice, declare that all details shared by me, including educational qualifications and other personal information shared, is correct and will provide original documents for verification at any time

19. We, the Establishment, have examined the Apprentice's information, including personal details, and will seek relevant documentation for verification as and when required.

20. In case of default by either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main Provisions of the Rules may be seen in the Annexure 1).

21. The Establishment, Apprentice/Guardian hereby also declares to comply with the terms and conditions of National Apprenticeship Promotion Scheme (NAPS),if applicable.



Principal
Govt. College for Women
Badhra (Ch. Dadri)

Signature of the
Employer with seal



Ajaypal

Signature of Apprentice

Signature of Guardian

CN112232006

Model Contract of Apprenticeship Training for Major/Minor* Apprentices

1. Name and Registered Address of Establishment : GOVERNMENT COLLEGE FOR WOMEN, BADHRA (E02180600599)
- with Telephone no. & E-mail address : N/A
: gcwbadhra@gmail.com
2. (a) Name of Apprentice (Block Letters) : AJAYPAL (A0922206270)
(b) Father's/Mother's /Spouse's Name : Chhote Lal
3. Address of apprentice : 326, 23, Nandha(53), Haryana, Charki Dadri,
: 127308, Nandha(53), , Charki Dadri, Haryana
4. Gender : Male
5. Date of Birth : 07-02-2002
6. (a) Whether belongs to SC/ST/OBC/PwD/ Minority : Yes
(b) Name of the Category : Obc
7. Educational Qualification (Highest) : ITI - NCVT
8. (a) Category of Apprenticeship : Designated
(b) Name of the trade for which Apprentice is training : Computer Operator and Programming Assistant
9. (a) Whether Basic Training is to be provided as part of Apprenticeship : No
(b) If Basic Training is exempt - reason for exemption
(i) Name of the Course : ITI
(ii) Duration of Training/Course : From 2021-11-08 00:00:00 To 2022-09-07 00:00:00
(iii) Name of the Institute : Govt Industrial Training Institute Loharu
(iv) Name of the Sector Skill Council (if applicable) : N/A
10. Apprenticeship Training duration (Total) : 2080 Hours
(a) Duration of Basic Training : N/A
Period of Basic Training : N/A
(b) Duration of On-the-Job Training : 2080 Hours
Period of On-the-Job Training : From 16-11-2022 to 15-11-2023
(c) Training Type : Sequential
11. Apprenticeship Training Location : Govt. College for Women, Badhra
(a) Name and address of facility where Basic Training is to be provided : N/A

(b) Name and address of the facility where On-the-Job Training is to be provided : GOVERNMENT COLLEGE FOR WOMEN, BADHRA
Govt. College for Women, Badhra
Charki Dadri
Haryana
12. (a) Date of execution of contract : 15-04-2023
(b) Age of Apprentice on the date of execution of contract : 20 years, 9 months and 8 days
13. Is the establishment opting for benefits under NAPS*? : Yes
*If yes, Annexure 2 to this contract will also be applicable.
14. Monthly stipend amount :
(a) During 1st year of training : 7700



Certificate No.
(प्रमाणपत्र संख्या)
AXHRB000100000-014946



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भारत सरकार

GOVERNMENT OF INDIA
कौशल विकास एवं उधमशीलता मंत्रालय
MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय
DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद
मान्यता प्राप्त

(Recognised by NCVET)

राष्ट्रीय शिक्षता प्रमाणपत्र

NATIONAL APPRENTICESHIP CERTIFICATE

पंजीकरण संख्या :

अनुबंध संख्या :

Registration No: **A032092317**

Contract No: **CN022234172**



Skill India
कौशल भारत - कुशल भारत



प्रमाणित किया जाता है कि श्री /श्रीमती/एमएस
This is to certify that Mr./Ms.

RAKESH

माता का नाम श्रीमती Mother's Name Ms.

Sushila

पिता/अभिभावक का नाम Father's/Guardian Name

SURESH KUMAR

जन्म तिथि Date of Birth

27-01-1997

स्थापन का नाम Establishment Name

E02180600599-GOVERNMENT COLLEGE FOR WOMEN, BADHRA

पता Address

Govt. College for Women, Badhra, Badhra, , Charkhi Dadri

जिला District

Charkhi Dadri

राज्य State

Haryana

व्यवसाय का नाम Name of the Designated Trade

**Computer Operator and
Programming Assistant**

सेक्टर Sector

IT-ITeS

स्तर NSQF Level

4

प्रशिक्षण कि अवधि Training Duration

प्रवेश सत्र From

14-02-2022

से To

13-02-2023

अखिल भारतीय व्यवसाय परीक्षा Passed the All India Trade Test for Apprentices ()

दिनांक को Held in **Feb 2023** with **83.75%** प्रतीशत के साथ उत्तीर्ण की।

जारी करने का स्थान

New Delhi

जारी करने की तिथि

16-02-2023

Place of issue:

Date of issue:



Digitally Signed by DS CONTROLLER
OF EXAMINATION, DGT 1
Date:2023-02-16 13:56:01 +05.30



CASME

Controller Of Examination(DGT)

(ई-सत्यापनलिंक) <https://www.apprenticeshipindia.gov.in/>
(E-Verification Link)

1.This Certificate Is For Long Term Training of a year and above
2.Note: NCVT is subsumed in NCVET (applicable for DGT only)

Annexure -2 | Covenants and conditions specific to NAPs scheme

1. For availing benefit under NAPS scheme, the course under which apprenticeship training is being provided, should be NSQF aligned.
2. Assessment and Certification shall be done jointly by the establishment and SSC/ NCVT/ other bodies as notified from time to time under NAPS guidelines.
3. The Establishment warrants and confirms that they have studied, understood and agree to comply with the guidelines that are applicable to Establishments that are part of the NAPS scheme. These guidelines are published at (<https://www.apprenticeshipindia.gov.in>) and maybe updated from time to time.

Annexure 1 Contract of Apprenticeship Training

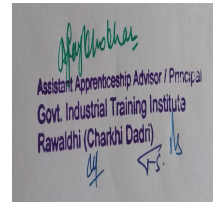
Some provisions of the Apprenticeship Rules relating to the Contract of Apprenticeship Training are reproduced below for sake of convenience.

Both the Establishment and Apprentices have read and are bound by the provisions of the directions in have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992, which will apply to this Contract of Apprenticeship

1. The stipend for a particular month shall be paid by the tenth day of the following month. No deduction shall be made from the stipend for the period during which an apprentice remains on casual leave or medical leave. Stipend shall, however, not be paid for the period for which an Apprentice remains on extraordinary leave.
2. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992), he shall pay to the apprentice compensation as determined by Apprenticeship Advisor.
3. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and condition of the contract (as notified under the Apprenticeship Rules, 1992), the apprentice hereby guarantees to employer the payment of such amount as determined by the Apprenticeship Adviser as and towards the cost of training.

FOR OFFICE USE ONLY

Contract Registration No. : CN022234172
(To be given by the Office of the Apprenticeship Adviser)
(Mandatory only for Registered Trades)



A rectangular stamp containing a handwritten signature in green ink at the top. Below the signature, the text reads: "Assistant Apprenticeship Advisor / Principal", "Govt. Industrial Training Institute", and "Rawaltdhi (Chandhi Dadin)". There are also some handwritten initials or marks at the bottom of the stamp.

Signature of Registering Authority
(Apprenticeship Advisor)
(Registration required for Designation trade only)

(c) During 3rd and 4th year of training

: N/A

The Establishment agrees and understands that the minimum monthly stipend amount is prescribed in the Rule 11(1) of Apprenticeship Rule, 1992. The Establishment confirms that the agreed monthly stipend amount entered above must be higher than these minimum rates.

If the minimum rates are modified through legislation (either through modification of rules, or through modification of minimum wages payable) during the course of apprenticeship, this revised rates will apply as the minimum payable to Apprentice

15. (a) Name and Address of Guardian In case Apprentice is under 18 years of age (Minor) : N/A

(b) Relationship with the Apprentice : N/A

16. (a) Whether Apprentice was identified through approved Third Party Aggregator : No

(b) Name of TPA (if applicable) : N/A

17. We, the Establishment, Apprentice/Guardian solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 as amended from time to time, regarding the contract of apprenticeship training including obligations and terms and conditions contained in Schedule V and VI of the said rules and will comply with the same.

18. I, the Apprentice, declare that all details shared by me, including educational qualifications and other personal information shared, is correct and will provide original documents for verification at any time

19. We, the Establishment, have examined the Apprentice's information, including personal details, and will seek relevant documentation for verification as and when required.

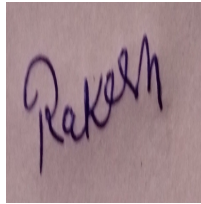
20. In case of default by either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main Provisions of the Rules may be seen in the Annexure 1).

21. The Establishment, Apprentice/Guardian hereby also declares to comply with the terms and conditions of National Apprenticeship Promotion Scheme (NAPS),if applicable.



प्रधान
प्रधान
राज्य महिला महाविद्यालय
राज्य महिला महाविद्यालय
बाइडा (चरखी दादरी)

Signature of the
Employer with seal




Rekesh

Signature of Apprentice

Signature of Guardian

CN022234172

Model Contract of Apprenticeship Training for Major/Minor* Apprentices

1. Name and Registered Address of Establishment : GOVERNMENT COLLEGE FOR WOMEN, BADHRA (E02180600599)
with Telephone no. & E-mail address : N/A
: gcwbadhra@gmail.com
GOVERNMENT COLLEGE FOR WOMEN, BADHRA,
: DHIGAWA
ROAD, BADHRA, Charkhi DadriCharki Dadri, Haryana
- 
2. (a) Name of Apprentice (Block Letters) : RAKESH (A032092317)
(b) Father's/Mother's /Spouse's Name : SURESH KUMAR
3. Address of apprentice : VPO OBRA, Bhiwani, Bhiwani, Haryana
4. Gender : Male
5. Date of Birth : 27-01-1997
6. (a) Whether belongs to SC/ST/OBC/PwD/ Minority : Yes
(b) Name of the Category : Sc
7. Educational Qualification (Highest) : ITI - NCVT
8. (a) Category of Apprenticeship : Designated
(b) Name of the trade for which Apprentice is training : Computer Operator and Programming Assistant
9. (a) Whether Basic Training is to be provided as part of Apprenticeship : No
(b) If Basic Training is exempt - reason for exemption
(i) Name of the Course : ITI
(ii) Duration of Training/Course : From 2018-08-01 00:00:00 To 2020-01-08 00:00:00
(iii) Name of the Institute : GOVT ITI BEHAL
(iv) Name of the Sector Skill Council (if applicable) : N/A
10. Apprenticeship Training duration (Total) : 2080 Hours
(a) Duration of Basic Training : N/A
Period of Basic Training : N/A
(b) Duration of On-the-Job Training : 2080 Hours
Period of On-the-Job Training : From 14-02-2022 to 13-02-2023
(c) Training Type : Sequential
11. Apprenticeship Training Location : Govt. College for Women, Badhra
(a) Name and address of facility where Basic Training is to be provided : N/A
(b) Name and address of the facility where On-the-Job Training is to be provided : GOVERNMENT COLLEGE FOR WOMEN, BADHRA
Govt. College for Women, Badhra
Charki Dadri
Haryana
12. (a) Date of execution of contract : 15-02-2022
(b) Age of Apprentice on the date of execution of contract : 25 years, 0 months and 18 days
13. Is the establishment opting for benefits under NAPS*? : Yes
*If yes, Annexure 2 to this contract will also be applicable.
14. Monthly stipend amount
(a) During 1st year of training : 7700
(b) During 2nd year of training : N/A

Certificate No.
(प्रमाणपत्र संख्या)
AXHRB000100000-014947



सत्यमेव जयते
भारत सरकार

GOVERNMENT OF INDIA
कौशल विकास एवं उधमशीलता मंत्रालय
MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय
DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद
मान्यता प्राप्त

(Recognised by NCVET)

राष्ट्रीय शिक्षता प्रमाणपत्र

NATIONAL APPRENTICESHIP CERTIFICATE

पंजीकरण संख्या :
अनुबंध संख्या :

Registration No: **A112146798**
Contract No: **CN022234207**



Skill India
कौशल भारत - कुशल भारत



प्रमाणित किया जाता है कि श्री /श्रीमती/एमएस
This is to certify that Mr./Ms.

MANJU

माता का नाम श्रीमती Mother's Name Ms.

BHATERI

पिता/अभिभावक का नाम Father's/Guardian Name

SURENDER

जन्म तिथि Date of Birth

02-02-2001

स्थापन का नाम Establishment Name

E02180600599-GOVERNMENT COLLEGE FOR WOMEN, BADHRA

पता Address

Govt. College for Women, Badhra, Badhra, , Charkhi Dadri

जिला District

Charkhi Dadri

राज्य State

Haryana

व्यवसाय का नाम Name of the Designated Trade

**Computer Operator and
Programming Assistant**

सेक्टर Sector

IT-ITeS

स्तर NSQF Level

4

प्रशिक्षण कि अवधि Training Duration

प्रवेश सत्र From

14-02-2022

से To

13-02-2023

अखिल भारतीय व्यवसाय परीक्षा Passed the All India Trade Test for Apprentices ()

दिनांक को Held in **Feb 2023** with **82.75%** प्रतीशत के साथ उत्तीर्ण की।

जारी करने का स्थान

New Delhi

जारी करने की तिथि

16-02-2023

Place of issue:

Date of issue:



Digitally Signed by DS CONTROLLER
OF EXAMINATION, DGT 1
Date:2023-02-16 13:56:48 +05.30



(ई-सत्यापनलिंक) <https://www.apprenticeshipindia.gov.in/>
(E-Verification Link)

Controller Of Examination(DGT)

1.This Certificate Is For Long Term Training of a year and above
2.Note: NCVT is subsumed in NCVET (applicable for DGT only)

Annexure -2 | Covenants and conditions specific to NAPs scheme

1. For availing benefit under NAPS scheme, the course under which apprenticeship training is being provided, should be NSQF aligned.
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3. The Establishment warrants and confirms that they have studied, understood and agree to comply with the guidelines that are applicable to Establishments that are part of the NAPS scheme. These guidelines are published at (<https://www.apprenticeshipindia.gov.in>) and maybe updated from time to time.

Annexure 1 Contract of Apprenticeship Training

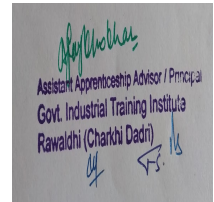
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1. The stipend for a particular month shall be paid by the tenth day of the following month. No deduction shall be made from the stipend for the period during which an apprentice remains on casual leave or medical leave. Stipend shall, however, not be paid for the period for which an Apprentice remains on extraordinary leave.
2. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992), he shall pay to the apprentice compensation as determined by Apprenticeship Advisor.
3. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and condition of the contract (as notified under the Apprenticeship Rules, 1992), the apprentice hereby guarantees to employer the payment of such amount as determined by the Apprenticeship Adviser as and towards the cost of training.

FOR OFFICE USE ONLY

Contract Registration No. : CN022234207
(To be given by the Office of the Apprenticeship Adviser)
(Mandatory only for Registered Trades)



A rectangular stamp containing a handwritten signature in green ink at the top. Below the signature, the text reads: "Assistant Apprenticeship Advisor / Principal", "Govt. Industrial Training Institute", and "Rawaltdhi (Chandhi Dadin)". There are also some handwritten initials or marks at the bottom of the stamp.

Signature of Registering Authority
(Apprenticeship Advisor)
(Registration required for Designation trade only)

(c) During 3rd and 4th year of training

: N/A

The Establishment agrees and understands that the minimum monthly stipend amount is prescribed in the Rule 11(1) of Apprenticeship Rule, 1992. The Establishment confirms that the agreed monthly stipend amount entered above must be higher than these minimum rates.

If the minimum rates are modified through legislation (either through modification of rules, or through modification of minimum wages payable) during the course of apprenticeship, this revised rates will apply as the minimum payable to Apprentice

15. (a) Name and Address of Guardian In case Apprentice is under 18 years of age (Minor) : N/A

(b) Relationship with the Apprentice : N/A

16. (a) Whether Apprentice was identified through approved Third Party Aggregator : No

(b) Name of TPA (if applicable) : N/A

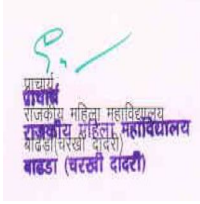
17. We, the Establishment, Apprentice/Guardian solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 as amended from time to time, regarding the contract of apprenticeship training including obligations and terms and conditions contained in Schedule V and VI of the said rules and will comply with the same.

18. I, the Apprentice, declare that all details shared by me, including educational qualifications and other personal information shared, is correct and will provide original documents for verification at any time

19. We, the Establishment, have examined the Apprentice's information, including personal details, and will seek relevant documentation for verification as and when required.

20. In case of default by either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main Provisions of the Rules may be seen in the Annexure 1).

21. The Establishment, Apprentice/Guardian hereby also declares to comply with the terms and conditions of National Apprenticeship Promotion Scheme (NAPS),if applicable.



Signature of the
Employer with seal




Signature of Apprentice

Signature of Guardian

CN022234207

Model Contract of Apprenticeship Training for Major/Minor* Apprentices

1. Name and Registered Address of Establishment : GOVERNMENT COLLEGE FOR WOMEN, BADHRA (E02180600599)
with Telephone no. & E-mail address : N/A
: gcwbadhra@gmail.com
GOVERNMENT COLLEGE FOR WOMEN, BADHRA,
: DHIGAWA
ROAD, BADHRA, Charkhi DadriCharki Dadri, Haryana
- 
2. (a) Name of Apprentice (Block Letters) : MANJU (A112146798)
(b) Father's/Mother's /Spouse's Name : SURENDER
3. Address of apprentice : VPO BADRAI, DHANAK, Charki Dadri, Haryana
4. Gender : Female
5. Date of Birth : 02-02-2001
6. (a) Whether belongs to SC/ST/OBC/PwD/ Minority : Yes
(b) Name of the Category : Sc
7. Educational Qualification (Highest) : ITI - NCVT
8. (a) Category of Apprenticeship : Designated
(b) Name of the trade for which Apprentice is training : Computer Operator and Programming Assistant
9. (a) Whether Basic Training is to be provided as part of Apprenticeship : No
(b) If Basic Training is exempt - reason for exemption
(i) Name of the Course : ITI
(ii) Duration of Training/Course : From 2020-08-01 00:00:00 To 2021-06-02 00:00:00
(iii) Name of the Institute : GITI KADMA
(iv) Name of the Sector Skill Council (if applicable) : N/A
10. Apprenticeship Training duration (Total) : 2080 Hours
(a) Duration of Basic Training : N/A
Period of Basic Training : N/A
(b) Duration of On-the-Job Training : 2080 Hours
Period of On-the-Job Training : From 14-02-2022 to 13-02-2023
(c) Training Type : Sequential
11. Apprenticeship Training Location : Govt. College for Women, Badhra
(a) Name and address of facility where Basic Training is to be provided : N/A
(b) Name and address of the facility where On-the-Job Training is to be provided : GOVERNMENT COLLEGE FOR WOMEN, BADHRA
Govt. College for Women, Badhra
Charki Dadri
Haryana
12. (a) Date of execution of contract : 15-02-2022
(b) Age of Apprentice on the date of execution of contract : 21 years, 0 months and 12 days
13. Is the establishment opting for benefits under NAPS*? : Yes
*If yes, Annexure 2 to this contract will also be applicable.
14. Monthly stipend amount
(a) During 1st year of training : 7700
(b) During 2nd year of training : N/A

Certificate No.
(प्रमाणपत्र संख्या)
AWHRB000100000-217776



सत्यमेव जयते
भारत सरकार

GOVERNMENT OF INDIA
कौशल विकास एवं उधमशीलता मंत्रालय
MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय
DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद
मान्यता प्राप्त

(Recognised by NCVET)

राष्ट्रीय शिक्षता प्रमाणपत्र

NATIONAL APPRENTICESHIP CERTIFICATE

पंजीकरण संख्या :
अनुबंध संख्या :

Registration No: **A082139914**
Contract No: **CN122103298**



Skill India
कौशल भारत - कुशल भारत



प्रमाणित किया जाता है कि श्री /श्रीमती/एमएस
This is to certify that Mr./Ms.

HARVINDER

माता का नाम श्रीमती Mother's Name Ms.

VIDHYA DEVI

पिता/अभिभावक का नाम Father's/Guardian Name

SUBHASH CHANDER

जन्म तिथि Date of Birth

08-06-1998

स्थापन का नाम Establishment Name

E02180600599-GOVERNMENT COLLEGE FOR WOMEN, BADHRA

पता Address

Govt. College for Women, Badhra, Badhra, , Charkhi Dadri

जिला District

Charkhi Dadri

राज्य State

Haryana

व्यवसाय का नाम Name of the Designated Trade

**Computer Operator and
Programming Assistant**

सेक्टर Sector

IT-ITeS

स्तर NSQF Level

4

प्रशिक्षण कि अवधि Training Duration

प्रवेश सत्र From

22-09-2021

से To

21-09-2022

अखिल भारतीय व्यवसाय परीक्षा Passed the All India Trade Test for Apprentices ()

दिनांक को Held in **Nov 2022** with **89.75%** प्रतीशत के साथ उत्तीर्ण की।

जारी करने का स्थान

New Delhi

जारी करने की तिथि

26-11-2022

Place of issue:

Date of issue:



Digitally Signed by DS CONTROLLER
OF EXAMINATION, DGT 1
Date:2022-11-26 14:51:42 +05.30



[Signature]

Controller Of Examination(DGT)

(ई-सत्यापनलिंक) <https://www.apprenticeshipindia.gov.in/>
(E-Verification Link)

1.This Certificate Is For Long Term Training of a year and above
2.Note: NCVT is subsumed in NCVET (applicable for DGT only)

Annexure -2 | Covenants and conditions specific to NAPs scheme

1. For availing benefit under NAPS scheme, the course under which apprenticeship training is being provided, should be NSQF aligned.
2. Assessment and Certification shall be done jointly by the establishment and SSC/ NCVT/ other bodies as notified from time to time under NAPS guidelines.
3. The Establishment warrants and confirms that they have studied, understood and agree to comply with the guidelines that are applicable to Establishments that are part of the NAPS scheme. These guidelines are published at (<https://www.apprenticeshipindia.gov.in>) and maybe updated from time to time.

Annexure 1 Contract of Apprenticeship Training

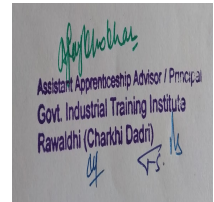
Some provisions of the Apprenticeship Rules relating to the Contract of Apprenticeship Training are reproduced below for sake of convenience.

Both the Establishment and Apprentices have read and are bound by the provisions of the directions in have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992, which will apply to this Contract of Apprenticeship

1. The stipend for a particular month shall be paid by the tenth day of the following month. No deduction shall be made from the stipend for the period during which an apprentice remains on casual leave or medical leave. Stipend shall, however, not be paid for the period for which an Apprentice remains on extraordinary leave.
2. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992), he shall pay to the apprentice compensation as determined by Apprenticeship Advisor.
3. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and condition of the contract (as notified under the Apprenticeship Rules, 1992), the apprentice hereby guarantees to employer the payment of such amount as determined by the Apprenticeship Adviser as and towards the cost of training.

FOR OFFICE USE ONLY

Contract Registration No. : CN122103298
(To be given by the Office of the Apprenticeship Adviser)
(Mandatory only for Registered Trades)



A handwritten signature in green ink is written over a grey rectangular stamp. The stamp contains the following text: "Assistant Apprenticeship Advisor / Principal", "Govt. Industrial Training Institute", and "Rawaltdhi (Chandhi Dadin)". There are also some handwritten initials or marks at the bottom of the stamp.

Signature of Registering Authority
(Apprenticeship Advisor)
(Registration required for Designation trade only)

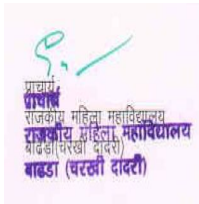
- (b) During 2nd year of training : N/A
(c) During 3rd and 4th year of training : N/A

The Establishment agrees and understands that the minimum monthly stipend amount is prescribed in the Rule 11(1) of Apprenticeship Rule, 1992. The Establishment confirms that the agreed monthly stipend amount entered above must be higher than these minimum rates.

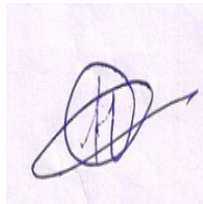
If the minimum rates are modified through legislation (either through modification of rules, or through modification of minimum wages payable) during the course of apprenticeship, this revised rates will apply as the minimum payable to Apprentice

15. (a) Name and Address of Guardian In case Apprentice is under 18 years of age (Minor) : N/A
(b) Relationship with the Apprentice : N/A
16. (a) Whether Apprentice was identified through approved Third Party Aggregator : No
(b) Name of TPA (if applicable) : N/A

17. We, the Establishment, Apprentice/Guardian solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 as amended from time to time, regarding the contract of apprenticeship training including obligations and terms and conditions contained in Schedule V and VI of the said rules and will comply with the same.
18. I, the Apprentice, declare that all details shared by me, including educational qualifications and other personal information shared, is correct and will provide original documents for verification at any time
19. We, the Establishment, have examined the Apprentice's information, including personal details, and will seek relevant documentation for verification as and when required.
20. In case of default by either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main Provisions of the Rules may be seen in the Annexure 1).
21. The Establishment, Apprentice/Guardian hereby also declares to comply with the terms and conditions of National Apprenticeship Promotion Scheme (NAPS),if applicable.



Signature of the
Employer with seal




Signature of Apprentice

Signature of Guardian

CN122103298

Model Contract of Apprenticeship Training for Major/Minor* Apprentices

1. Name and Registered Address of Establishment : GOVERNMENT COLLEGE FOR WOMEN, BADHRA (E02180600599)
with Telephone no. & E-mail address : GOVERNMENT COLLEGE FOR WOMEN, BADHRA,
: DHIGAWA
ROAD, BADHRA, Charkhi DadriCharki Dadri, Haryana
: N/A
: gcwbadhra@gmail.com
- 
2. (a) Name of Apprentice (Block Letters) : HARVINDER (A082139914)
(b) Father's/Mother's /Spouse's Name : SUBHASH CHANDER
3. Address of apprentice : VPO GOPI TEHSIL BADHRA DISTT CHARKHI DADRI, BADHRA, Charki Dadri, Haryana
4. Gender : Male
5. Date of Birth : 08-06-1998
6. (a) Whether belongs to SC/ST/OBC/PwD/ Minority : No
(b) Name of the Category : General
7. Educational Qualification (Highest) : ITI - NCVT
8. (a) Category of Apprenticeship : Designated
(b) Name of the trade for which Apprentice is training : Computer Operator and Programming Assistant
9. (a) Whether Basic Training is to be provided as part of Apprenticeship : No
(b) If Basic Training is exempt - reason for exemption
(i) Name of the Course : ITI
(ii) Duration of Training/Course : From 2019-07-01 00:00:00 To 2020-01-08 00:00:00
(iii) Name of the Institute : GOVT ITI LOHARU
(iv) Name of the Sector Skill Council (if applicable) : N/A
10. Apprenticeship Training duration (Total) : 2080 Hours
(a) Duration of Basic Training : N/A
Period of Basic Training : N/A
(b) Duration of On-the-Job Training : 2080 Hours
Period of On-the-Job Training : From 22-09-2021 to 21-09-2022
(c) Training Type : Sequential
11. Apprenticeship Training Location : Govt. College for Women, Badhra
(a) Name and address of facility where Basic Training is to be provided : N/A
(b) Name and address of the facility where On-the-Job Training is to be provided : GOVERNMENT COLLEGE FOR WOMEN, BADHRA
Govt. College for Women, Badhra
Charki Dadri
Haryana
12. (a) Date of execution of contract : 03-12-2021
(b) Age of Apprentice on the date of execution of contract : 23 years, 5 months and 24 days
13. Is the establishment opting for benefits under NAPS*? : Yes
*If yes, Annexure 2 to this contract will also be applicable.
14. Monthly stipend amount
(a) During 1st year of training : 7700

Certificate No.
(प्रमाणपत्र संख्या)
AWHRB000100000-134313



सत्यमेव जयते
भारत सरकार

GOVERNMENT OF INDIA
कौशल विकास एवं उधमशीलता मंत्रालय
MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय
DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद
मान्यता प्राप्त

(Recognised by NCVET)

राष्ट्रीय शिक्षता प्रमाणपत्र

NATIONAL APPRENTICESHIP CERTIFICATE

पंजीकरण संख्या :
अनुबंध संख्या :

Registration No: **A0320414183**
Contract No: **CN012102048**



Skill India
कौशल भारत - कुशल भारत



प्रमाणित किया जाता है कि श्री /श्रीमती/एमएस
This is to certify that Mr./Ms.

MAHESH

माता का नाम श्रीमती Mother's Name Ms.

SHEELA DEVI

पिता/अभिभावक का नाम Father's/Guardian Name

AJEET SINGH

जन्म तिथि Date of Birth

21-06-1999

स्थापन का नाम Establishment Name

E02180600599-GOVERNMENT COLLEGE FOR WOMEN, BADHRA

पता Address

Govt. College for Women, Badhra, Badhra, , Charkhi Dadri

जिला District

Charkhi Dadri

राज्य State

Haryana

व्यवसाय का नाम Name of the Designated Trade

**Computer Operator and
Programming Assistant**

सेक्टर Sector

IT-ITeS

स्तर NSQF Level

4

प्रशिक्षण कि अवधि Training Duration

प्रवेश सत्र From

02-01-2021

से To

01-01-2022

अखिल भारतीय व्यवसाय परीक्षा Passed the All India Trade Test for Apprentices (112 AITT)

दिनांक को Held in **June 2022** with **90.75%** प्रतीशत के साथ उत्तीर्ण की।

जारी करने का स्थान

New Delhi

जारी करने की तिथि

01-07-2022

Place of issue:

Date of issue:



Digitally Signed by DS CONTROLLER
OF EXAMINATION, DGT 1
Date:2022-07-01 13:07:25 +05.30



(ई-सत्यापनलिंक) <https://www.apprenticeshipindia.gov.in/>
(E-Verification Link)

1.This Certificate Is For Long Term Training of a year and above
2.Note: NCVT is subsumed in NCVET (applicable for DGT only)

Controller Of Examination(DGT)

Annexure -2 | Covenants and conditions specific to NAPs scheme

1. For availing benefit under NAPS scheme, the course under which apprenticeship training is being provided, should be NSQF aligned.
2. Assessment and Certification shall be done jointly by the establishment and SSC/ NCVT/ other bodies as notified from time to time under NAPS guidelines.
3. The Establishment warrants and confirms that they have studied, understood and agree to comply with the guidelines that are applicable to Establishments that are part of the NAPS scheme. These guidelines are published at (<https://apprenticeshipindia.org>) and maybe updated from time to time.

Annexure 1 Contract of Apprenticeship Training

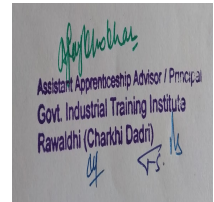
Some provisions of the Apprenticeship Rules relating to the Contract of Apprenticeship Training are reproduced below for sake of convenience.

Both the Establishment and Apprentices have read and are bound by the provisions of the directions in have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992, which will apply to this Contract of Apprenticeship

1. The stipend for a particular month shall be paid by the tenth day of the following month. No deduction shall be made from the stipend for the period during which an apprentice remains on casual leave or medical leave. Stipend shall, however, not be paid for the period for which an Apprentice remains on extraordinary leave.
2. Where the Contract of Apprenticeship is terminated through failure on the part of the employer in carrying out the terms and conditions of the Contract (as notified under the Apprenticeship Rules, 1992), he shall pay to the apprentice compensation as determined by Apprenticeship Advisor.
3. In the event of premature termination of Contract of Apprenticeship for failure on the part of apprentice to carry out the terms and condition of the contract (as notified under the Apprenticeship Rules, 1992), the apprentice hereby guarantees to employer the payment of such amount as determined by the Apprenticeship Adviser as and towards the cost of training.

FOR OFFICE USE ONLY

Contract Registration No. : CN012102048
(To be given by the Office of the Apprenticeship Adviser)
(Mandatory only for Registered Trades)



A handwritten signature in green ink is written over a grey rectangular stamp. The stamp contains the following text: "Assistant Apprenticeship Advisor / Principal", "Govt. Industrial Training Institute", and "Rawaltdhi (Chandhi Dadin)". There are also some handwritten initials or marks at the bottom of the stamp.

Signature of Registering Authority
(Apprenticeship Adviser)
(Registration required for Designation trade only)

(c) During 3rd and 4th year of training

: N/A

The Establishment agrees and understands that the minimum monthly stipend amount is prescribed in the Rule 11(1) of Apprenticeship Rule, 1992. The Establishment confirms that the agreed monthly stipend amount entered above must be higher than these minimum rates.

If the minimum rates are modified through legislation (either through modification of rules, or through modification of minimum wages payable) during the course of apprenticeship, this revised rates will apply as the minimum payable to Apprentice

15. (a) Name and Address of Guardian In case Apprentice is under 18 years of age (Minor) : N/A

(b) Relationship with the Apprentice : N/A

16. (a) Whether Apprentice was identified through approved Third Party Aggregator : No

(b) Name of TPA (if applicable) : N/A

17. We, the Establishment, Apprentice/Guardian solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 as amended from time to time, regarding the contract of apprenticeship training including obligations and terms and conditions contained in Schedule V and VI of the said rules and will comply with the same.

18. I, the Apprentice, declare that all details shared by me, including educational qualifications and other personal information shared, is correct and will provide original documents for verification at any time

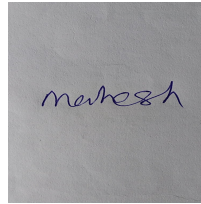
19. We, the Establishment, have examined the Apprentice's information, including personal details, and will seek relevant documentation for verification as and when required.

20. In case of default by either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main Provisions of the Rules may be seen in the Annexure 1).

21. The Establishment, Apprentice/Guardian hereby also declares to comply with the terms and conditions of National Apprenticeship Promotion Scheme (NAPS),if applicable.



Signature of the
Employer with seal



Signature of Apprentice

Signature of Guardian

CN012102048

Model Contract of Apprenticeship Training for Major/Minor* Apprentices

1. Name and Registered Address of Establishment : GOVERNMENT COLLEGE FOR WOMEN, BADHRA (E02180600599)
with Telephone no. & E-mail address : GOVERNMENT COLLEGE FOR WOMEN, BADHRA,
: DHIGAWA
ROAD, BADHRA, Charkhi DadriCharki Dadri, Haryana
: N/A
: gcwbadhra@gmail.com
2. (a) Name of Apprentice (Block Letters) : MAHESH (A0320414183)
(b) Father's/Mother's /Spouse's Name : AJEET SINGH
3. Address of apprentice : Village - Mai Kalan, P.O.- AUN, Charkhi Dadri,
: Haryana, 127310, Charkhi Dadri, Charki Dadri, Haryana
4. Gender : Male
5. Date of Birth : 21-06-1999
6. (a) Whether belongs to SC/ST/OBC/PwD/ Minority : No
(b) Name of the Category : General
7. Educational Qualification (Highest) : ITI - SCVT
8. (a) Category of Apprenticeship : Designated
(b) Name of the trade for which Apprentice is training : Computer Operator and Programming Assistant
9. (a) Whether Basic Training is to be provided as part of Apprenticeship : No
(b) If Basic Training is exempt - reason for exemption
(i) Name of the Course : ITI
(ii) Duration of Training/Course : N/A
(iii) Name of the Institute : GOVT ITI LOHARU
(iv) Name of the Sector Skill Council (if applicable) : N/A
10. Apprenticeship Training duration (Total) : 2080 Hours
(a) Duration of Basic Training : N/A
Period of Basic Training : N/A
(b) Duration of On-the-Job Training : 2080 Hours
Period of On-the-Job Training : From 02-01-2021 to 01-01-2022
11. Apprenticeship Training Location : Govt. College for Women, Badhra
(a) Name and address of facility where Basic Training is to be provided : N/A
(b) Name and address of the facility where On-the-Job Training is to be provided : GOVERNMENT COLLEGE FOR WOMEN, BADHRA
Govt. College for Women, Badhra
Charki Dadri
Haryana
12. (a) Date of execution of contract : 05-01-2021
(b) Age of Apprentice on the date of execution of contract : 21 years, 6 months and 12 days
13. Is the establishment opting for benefits under NAPS*? : Yes
*If yes, Annexure 2 to this contract will also be applicable.
14. Monthly stipend amount
(a) During 1st year of training : 7700
(b) During 2nd year of training : N/A



Certificate No.
(प्रमाणपत्र संख्या)
AWHRB000103045-000001



सत्यमेव जयते
भारत सरकार

GOVERNMENT OF INDIA

कौशल विकास और उद्यमशीलता मंत्रालय

MINISTRY OF SKILL DEVELOPMENT
AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय
DIRECTORATE GENERAL OF TRAINING

राष्ट्रीय व्यावसायिक शिक्षा एवं प्रशिक्षण परिषद

मान्यता प्राप्त

(Recognised by NCVET)

राष्ट्रीय शिक्षता प्रमाणपत्र

NATIONAL APPRENTICESHIP CERTIFICATE

पंजीकरण संख्या :
अनुबंध संख्या :
Registration No: A011939178
Contract No:
CR2706190639178SAHR



Skill India
कौशल भारत - कुशल भारत



प्रमाणित किया जाता है की श्री /श्रीमती/एमएक्स

This is to certify that Mr./Ms. **Praveen**

माता का नाम श्रीमती Mother's Name Ms **Kavita Devi**

पिता /अभिभावक का नाम Father's/ Guardian Name **Mukesh Kumar**

जन्मतिथि Date of Birth **02-Nov-1999**

स्थापन का नाम Name of The Establishment **E02180600819-Government College For Women, Badhra**

पता Address **Government College For Women, Badhra, Dhigawa Road, Badhra**

जिला District **Charki Dadri** राज्य State **Haryana**

व्यवसाय का नाम Name of the Designated Trade **Computer Operator And Programming Assistant** सेक्टर Sector **IT and ITES**

स्तर NSQF Level **4** प्रशिक्षण की अवधि Training Duration

प्रवेश सत्र from **15-Mar-2019** to तक **14-Mar-2020**

ने अखिल भारतीय व्यवसाय परीक्षा passed the All India Trade Test for Apprentices (111 AITT) दिनांक को held in **Dec 2021** with **80.19** प्रतिशत के साथ उत्तीर्ण की।

जारी करने का स्थान

Place of Issue **New Delhi**

जारी करने की तिथि

Date of Issue **05-Mar-2022**



DS CONTROLLER OF
EXAMINATION, DGT 1

Digitally signed by DS CONTROLLER
OF EXAMINATION, DGT 1
Date: 2022.04.07 22:46:20 +05:30



(ई सत्यापनलिंक) www.apprenticeship.gov.in
(E-Verification Link)

1. This Certificate is for Long Term Training of a year and above.
2. Note: NCVT is subsumed in NCVET (applicable for DGT only).

Controller of Examination (DGT)

11 Rates of Stipend : The prescribed stipend per month to be paid by the employer to apprentice as

Year of training	Stipend rates	Existing minimum wage of semi-skilled workers notified by the respective State	Amount of stipend per month
First	90% of minimum wage of semi-skilled workers notified by the respective State or Union territory	Rs. <u>9269.00</u>	Rs. <u>7415.00</u>

12 a) Name and address of Guardian

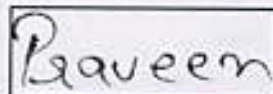
(in case of apprentice is minor)

b) Relationship with the apprentice

13 We, the Employer, Apprentice or Guardian** and the Surety solemnly declare that we have read the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 regarding the contract of apprenticeship training including obligations and agree to abide by all the provisions made thereunder. In case of default by the either the apprentice or the employer, we agree to compensate the other party as per the provisions of the Apprenticeship Rules, 1992 (Main Provisions of the Rules may be seen in the Enclosure).



Signature of the Employer
with seal



Signature of Apprentice



Signature of Guardian**

Assistant Apprenticeship Advisor / Principal
Govt. Industrial Training Institute
Rawalshi (Charkhi Dadri)

Signature of the Approving
Authority with seal

14 Contract Registration Number***

CR2706190639178SAHR

- * Minor apprentice is an apprentice who has not completed eighteen years of age
- ** Guardian, in case of minor apprentices
- *** Mandatory only for designated trades

--	--	--

Sign of Guarantor

Sign of Witness 1

Sign of Witness 2

Name

Name

Name

Address

Address

Address

Date

Date

Date

Note : Signature of Guarantor & Witnesses to be filled on the hard copy of the approved contract.

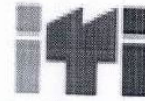
Responsibility of getting appropriate signatures and preserving the hard copy of the contract rests with the Establishment.



Model Contract of Apprenticeship Training for Major/Minor* Apprentices



1 a) Name of Establishment	GOVERNMENT COLLEGE FOR WOMEN, BADHRA
b) Address	GOVERNMENT COLLEGE FOR WOMEN, BADHRA, DHIGAWA ROAD, BADHRA Charkhi Dadri, Haryana- 127308
c) Telephone No./ Fax	01252-253037
d) Email	gcwbadhra@gmail.com
2 a) Name of apprentice	PRAVEEN
b) Father's/Mother's /Husband's Name	MUKESH KUMAR
3 Address of apprentice	VILL-KARI RUPA, PO-KARI DHARNI, TEH-BADHRA, DIST-CH. DADRI, HARYANA 127308 Charkhi Dadri, Haryana- 127308
4 Gender	Male
5 a) Date of Birth	02 Nov 1999
b) Aadhar Number	910578846058
6 a) Whether belongs to SC/ST/OBC/PwD/Minority	Yes
b) Name of the category	Other Backward Class
7 Educational Qualification :	
a) Academic Qualification	10th
b) Technical qualification :	
i) Name of the Trade or Course	COPA
ii) Duration of Training or Course	From 01 Aug 2017 To 31 Jul 2018
iii) Name of the Institute or College	GOVT ITI LOHARU
iv) Name of the Council or University	SCVT HARYANA
8 a) Date of execution of contract	27 Jun 2019
b) Age on the date of execution of contract	19 Years 8 Months
9 Name of the trade for which apprentice is for apprenticeship training	Computer Operator and Programming Assistant
10 a) Duration of apprenticeship training	1 Years 0 Months
b) Period of apprenticeship training	From 15 Mar 2019 To 14 Mar 2020



Industrial Training Institute

Skill Development and Industrial Training Department, Haryana
Plot No. IP -2, Sector-3, Near Majri Chowk, Panchkula, Haryana
Phone: 0172-5229202, E-mail: aaa.itiharyana@gmail.com

Issued through E-mail only

To

1. All Head of the Departments, in the State of Haryana.
2. All Divisional Commissioners, in the State of Haryana.
3. All Managing Directors/Chief Administrator/ Chief Executive Officer of all Board/ Corporation/ Nigams / Agencies/ Councils and other SPSUs, in the State of Haryana.
4. Registrars of all Universities, in the State of Haryana.
5. All Deputy Commissioners, in the State of Haryana.

Memo No.: KC/T/APP/Legacy Data/Portal/605/ 242

Dated: 28.5.2020

Subject:- Regarding engagement of Trade apprentices (Designated & optional) on National Skill Development Corporation (NSDC) Portal.

Kindly refer to the subject cited above.

It is to inform that NSDC has launched new portal, i.e., www.apprenticeshipindia.org for engagement of trade apprentices (Designated & Optional). All works related to apprenticeship such as establishment registration, candidate registration, engagement of apprentices, examination, result declaration and stipend claim, etc would be now done on this new portal.

Your email registered on portal is your login ID and you can generate password by using option of 'forgot password'.

This is for your kind information and necessary action, please.

(Sanjiv Sharma)

Joint State Apprenticeship Advisor
Skill Development & Industrial Training
Department, Haryana, Panchkula.

Endst: KC/T/APP/Legacy Data/Portal/605/ 242

Dated: 28.5.2020

A copy of the above is forwarded to the following for information and necessary action.

1. Assistant Apprenticeship Advisor/ Principal, Govt. ITIs at all district HQ in the State of Haryana with the direction to intimate the Govt./Pvt. establishments for compliance.
2. Principal/GI In-charge of all Govt. ITI/ITI(W), in the State of Haryana.

(Sanjiv Sharma)

Joint State Apprenticeship Advisor
Skill Development & Industrial Training
Department, Haryana, Panchkula.

CC:

PA/DGSDIT, Nodal Officer website at H.Q.

Endst. No. KC/TA/NAPS/2016/Stipend/ 2483

Dated: 13/3/2019

A copy of the above is forwarded (through email only) to the following for information and necessary action:

1. All Head of the Departments, in State of Haryana.
2. All Divisional Commissioners, in the State of Haryana.
3. All Managing Directors/ Chief Administrator/ Chief Executive officer of all Board/ Corporations/ Nigams/ Agencies/ Councils and other SPSUs, in the State of Haryana.
4. Registrar of all Universities, in the State of Haryana.
5. All Deputy Commissioners, in the State of Haryana
7. Assistant Apprenticeship Advisors/ Principal of Govt. ITI at all District HQs. in the State of Haryana.
8. Principal of all Govt. ITIs/Govt. ITI(W), in the State of Haryana.
9. All Nodal Officers of various Departments / SPSUs in the State of Haryana.



(Sanjiv Sharma)
Joint Apprenticeship Advisor
For State Apprenticeship Advisor-cum-
Director General, Skill Development & Industrial
Training Department, Haryana, Panchkula.

9B

CC:

PS/ACSSD&IT, PA/DGSD&IT, Nodal Officer website at H.Q.



Industrial Training Institute

Skill Development and Industrial Training Department, Haryana

Kaushal Bhawan, Plot No. IP-2, Majri Chowk, Sector-3, Panchkula.
Phone: 0172-5229205, E-mail: aaa.itiharyana@gmail.com

E-mail

To

The Chief Electoral Officer, Haryana,
30 Bays Building, Sector-17,
Chandigarh,

Memo No.: KC/TA/NAPS/2016/Stipend/2482

Dated: 13/3/2019

Subject:- Engagement of trade Apprentices under Apprenticeship Act-1961 during Model Code of Conduct.

Kindly refer to the subject cited above.

First schedule for engagement of trade apprentices in designated trades in Govt. Departments and SPSUs was fixed and circulated vide this directorate letter no. TA/NAPS/2016/Stipend/2353 dated 25.01.2019 following which second schedule for engagement of trade apprentices was also issued vide letter no. TA/NAPS/2016/Stipend/2450 dated 05.03.2019, which will continue till 30.07.2019 (copies attached).

This Department is receiving telephonic queries as to whether the process for engagement of apprentices is to be continued during the Model Code of Conduct or not.

In this regard, it is intimated that apprentices @ 2.5% to 10% of the total working manpower are required to be engaged as mandated under Apprentices Act, 1961 and Apprentices Rule, 1992 under the said Act. As per the Apprentices Act, 1961 and the apprentices are engaged for apprenticeship training (on-the-job training) in the establishment through online national portal www.apprenticeship.gov.in in a transparent manner.

The engagement of apprentices in Govt. Departments, Boards, Corporations and other SPSUs is a continuing programme since October 2017 of the State and more than 25000 seats for apprentices have been created in the offices against which about 18000 apprentices have been engaged till December 2019. After completion of the one-year training of the already engaged apprentices, new apprentices are required to be engaged against vacancies.

As per the Act, apprentices are trainees not workers and during the training period, the apprentices get stipend. They are not engaged against any sanctioned post in the establishment(s). It is neither an appointment nor an ad-hoc placement. The candidates are placed as trainees in compliance as per regulator provision(s) of the Apprentices Act, 1961.

In view of the above, we are continuing with the process of engagement of apprentices as per schedules mentioned in referred letter dated 25.01.2019 and 05.03.2019.

This is for your kind information, please.

DA:- As above.

(Sanjiv Sharma)
Joint Apprenticeship Advisor
For State Apprenticeship Advisor-cum-
Director General, Skill Development & Industrial
Training Department, Haryana, Panchkula.

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Contd.-P2....

Annexure-VI

PMU at Regional Level: Roles and Responsibilities

The roles and responsibilities of PMU at Regional level is as follows:

Nature of Duties	Major functions
Support and Assistance to RDSDEs	<ul style="list-style-type: none">• Support RDSDE officials in stakeholder capacity building and engagement; awareness creation through campaigns, melas, workshops, seminars, etc.; advocacy and promotional activities, data compilation and report submissions.• Undertake awareness drives in the respective educational institutions, including schools, colleges, ITIs, polytechnics, etc. to make apprenticeship training reach a larger segment of the youth.• Mobilize and onboard candidates and establishments on the apprenticeship portal, provide them portal assistance and support throughout the apprenticeship training lifecycle.• Assist in providing placement support to the candidates upon completion of their apprenticeship training.• Support RDSDE officials in the monitoring, periodic reviews and evaluations of the scheme from time-to-time.• Assist in conducting periodic meetings with State Government Officials dealing with State Apprenticeship Monitoring Cell on various Central/ State level apprenticeship promotion projects and initiatives

-:-

S. No.	Expected Deliverable	Types of activities	Frequency
	IEC).	Designing of outreach/ communication campaigns for various stakeholders	As and when required
		Conducting event namely melas, workshops or any other major initiative of MSDE	Monthly
4	Policy initiatives and coordination (Key expert)	Preparation of concept notes, briefing papers, case studies, success stories, etc. Compilation of lessons-learned, international best practices and innovative models of apprenticeship training	Regular activity
		Develop high quality documents pertaining to any changes in the policy, guidelines, scheme, etc.	Quarterly
5	Grievance Redressal	Assist in resolving all types of grievances, portal related processes, addressing issues related to examination and direct benefit transfer	Daily
		Timely closure of grievances within stipulated timeframe and submit status report	Weekly

Annexure-V

PMU at Central Level: Roles and Responsibilities

The Roles and responsibilities of PMU at Central level is as follows:

S. No.	Expected Deliverable	Types of activities	Frequency
1	Portal management (Key expert)	Support in end-to-end management of apprenticeship portal, resolving technical glitch and maintaining dashboards	Daily
		Analysing apprenticeship datasets and drawing policy level inferences	Monthly
2	Monitoring and evaluation	Support MSDE in regular follow up with various stakeholders, conducting periodical reviews on various parameters of the scheme	Monthly
		Regular follow up with State Skill Development Missions (SSDMs), Regional Directorates of Skill Development and Entrepreneurships (RDSDEs)	Weekly
		Handling issues related to Sector Skill Councils (SSCs), Third Party Aggregators (TPAs).	Weekly
		Visiting the allocated States/UTs and tracking the progress in the implementation of the scheme	Monthly
3	Capacity building, awareness (Publicity campaign information, education, and communication-	Assist and coordinate organization of meetings, workshops, conferences, training, and related activities relevant to the implementation of the project (online/offline)	As and when required

- d. Any other instructions from Central/ State level for effective implementation of the scheme.

9. Act of Misuse:

Any establishment found misusing the benefits under the scheme or not conducting training as per the Apprentices Act, 1961 and the Apprenticeship Rules,1992 will face action as per extant laws. Any establishment found misusing the scheme should be blacklisted and will not be allowed to participate further in the scheme.

-:-

- f. Updates on DBT payment will also be communicated to the candidate via SMS.
- g. In case the DBT payment fails, the status along with the reason will also be available on the apprenticeship portal against the apprentice concerned.
- h. Failed payments will be re-initiated automatically after the reason for failure is addressed.

6.2 Stipend payment for non-DBT contracts

- a. The stipend payment module on the apprenticeship portal will require the establishment to update the unauthorized absence(s) and stipend amount payable to each candidate for the month.
- b. The stipend payment module on the apprenticeship portal will require the establishment to update the stipend amount payable to each candidate for the month.
- c. Cash payment of stipend is not permitted.

7. Grievance Redressal:

- a. All DBT-related grievances will be addressed via a query resolution tool that will be linked to the apprenticeship portal. Appropriate automated escalation shall be triggered in case grievance is not addressed in the suggested timelines.

8. Role of Apprenticeship Adviser:

- a. The Apprenticeship Advisers will conduct physical verification of at least 10% establishments under their jurisdiction every quarter to ensure apprenticeship is being conducted as per the contract.
- b. The Apprenticeship Advisers will also have the access on the portal to view the stipend payment lifecycle for establishments and candidates under their jurisdiction.
- c. Whenever so required, the Apprenticeship Adviser will conduct physical verification to address grievances/queries of establishments and candidates under their jurisdiction.

6. Stipend Payment:

Illustration:

- a. If contract stipend is Rs. 5,000 and establishment declares that total stipend to be paid is Rs. 5,000, then establishment share will be Rs. 3,750 and Gol share will be Rs. 1,250.
- b. If contract stipend is Rs. 10,000 and establishment, after adjusting for attendance/unauthorized leaves, decides that the total stipend to be paid is Rs. 6,000 due to 60% attendance, then establishment share will be Rs. 4,500 and Gol share will be Rs. 1,500.
- c. If the stipend payable is above Rs. 6,000 per month, the Gol share will be capped at Rs 1,500 per apprentice per month.

6.1 Stipend payment for DBT contracts

- a. The stipend payment module on the apprenticeship portal will require the establishment to update the stipend amount payable to each candidate for the month.
- b. The portal will then split the stipend amount payable into stipend payable by establishment and stipend payable by Gol via DBT.
- c. The establishment will pay the stipend payable by them to the apprentice via the payment solution on the portal (currently available as the virtual account method).
- d. On receipt of payment confirmation from apprentice's bank for the establishment's share of stipend, stipend payable by Gol, i.e., DBT, will be automatically triggered. Stipend payment to candidate by Gol via DBT will be made only on the basis of payment made by establishment.
- e. Stipend payment confirmation of Gol share, i.e., DBT will also be available against each candidate on the portal.

- b. For all candidates currently undergoing apprenticeship training, this activity needs to be completed immediately.
- c. For candidates already registered on the portal without a contract, this activity will be completed latest by 31st December 2022 or before issuing a contract, whichever is earlier.
- d. With immediate effect, new candidate registration on the apprenticeship portal will only be completed once a candidate has entered his/her Aadhaar number and completed the e-KYC.
- e. Mobile OTP based authentication will be mandatory for all candidates.

5. Role of candidates in DBT:

- a. Before signing/ accepting an apprenticeship contract under NAPS-2, the candidate will have to give their consent that they are entering into a contract with a DBT component and enter their bank account details on the portal. The candidates should give consent for entering into the contract with the DBT component and entering their Aadhaar linked Bank Account details on the portal.
- b. The bank account details of the candidate will be verified by the portal and will give consent to receive DBT to the declared account. The bank account of the candidate can only be in a Scheduled Bank under RBI (excluding Scheduled Regional Rural Banks and Scheduled Foreign Banks). The list of all such Banks will be available on the apprenticeship portal.
- c. NAPS-2 will use Aadhaar Payment Bridge (APB) through NPCI for DBT to the apprentices Aadhaar linked bank accounts.
- d. It is encouraged that the establishments also pay their share of the stipend to the apprentices in the same bank account as entered by the candidate on the portal.

- c. Once NAPS-2 is launched, establishments will have an option to choose for every apprenticeship contract whether they would like to avail the financial benefit under NAPS-2 or not.
 - i. Contracts where the establishment chooses to take the financial benefit will be DBT contracts (also referred to as NAPS-2 contracts).
 - ii. Contracts where the establishment chooses not to take the financial benefit will be non-DBT contracts (also referred to as non-NAPS-2 contracts).

3. Apprenticeship contract creation:

- a. Establishments will be able to issue a contract only to those candidates who have updated their Aadhaar numbers and completed e-KYC on the apprenticeship portal.
- b. New contracts:
 - i. At the time of contract creation, an establishment will have to choose whether it would like to avail financial benefit under NAPS-2 or not.
 - ii. If establishment chooses to take the benefit, the contract would be considered as a DBT contract (NAPS-2 contract). At this stage, once the establishment enters the stipend amount in the contract, the portal will show the establishment share and Gol share. This split will be incorporated in the contract.
 - iii. If establishment chooses not to take the benefit, the contract would be considered as a non-DBT contract (non-NAPS-2 contract). Such a contract will reflect that the entire stipend amount will be paid by the establishment.
- c. Existing contracts:
 - i. Establishments can exercise the following options:
 - a) Contracts which are currently created as NAPS contracts can be updated either to DBT Contracts or Non-DBT Contracts.
 - b) Contracts which are currently created as non-NAPS contracts can only be updated to non-DBT contract.

4. Aadhaar number and e-KYC for candidates:

- a. Aadhaar number update and e-KYC completion have been made mandatory for all candidates.

Annexure-IV

**DIRECT BENEFIT TRANSFER GUIDELINES UNDER
NATIONAL APPRENTICESHIP PROMOTION SCHEME-2 (NAPS-2)**

1. Background

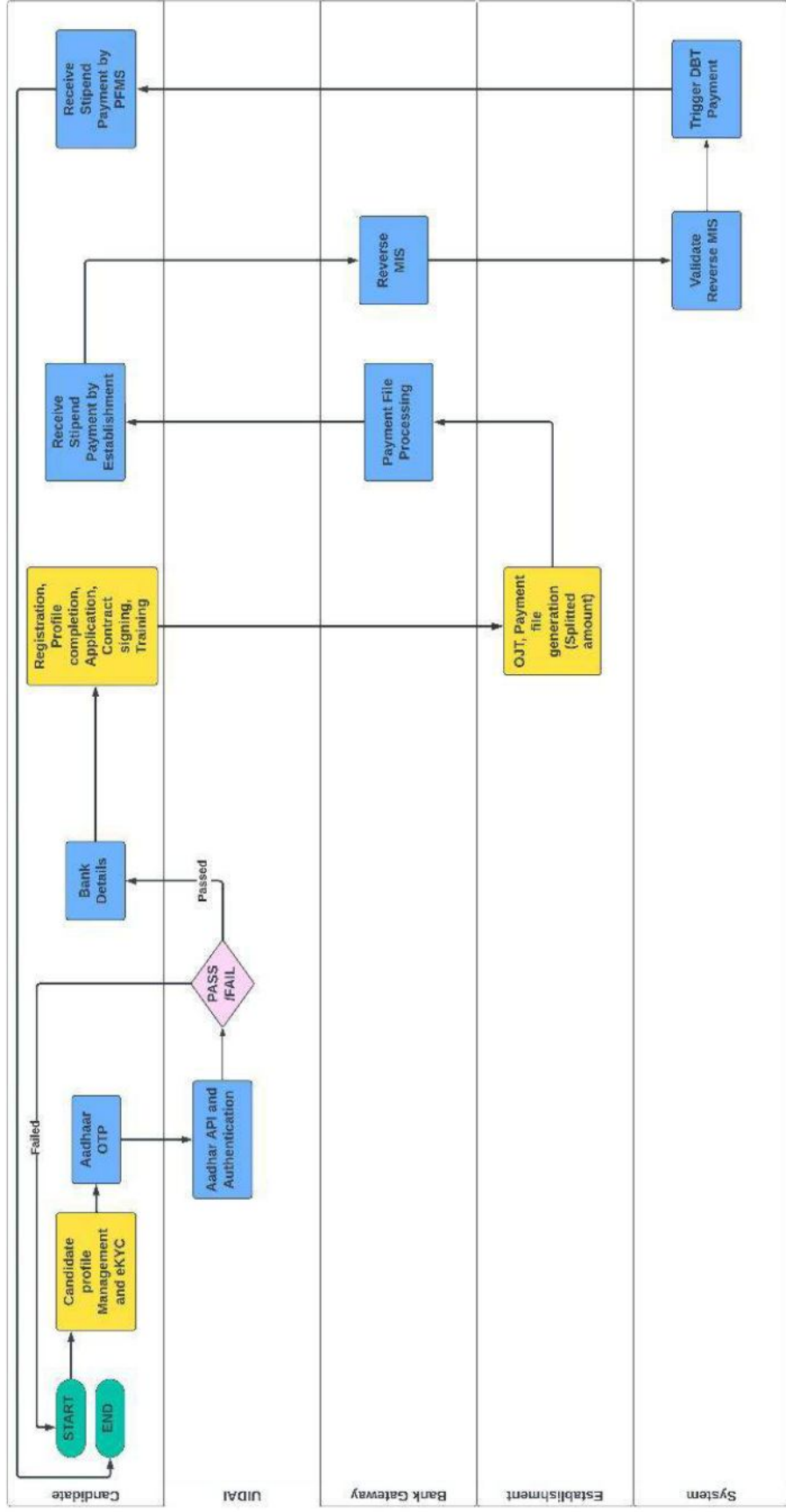
- a. On 21st April 2022, Hon'ble Union Minister of Education and Skill Development & Entrepreneurship announced that "The Government of India will directly transfer its contribution of Rs 1,500 under National Apprenticeship Promotion Scheme (NAPS) in the bank account of apprentices. The establishment will transfer the remaining stipend share directly to the apprentices".
- b. Accordingly, the National Apprenticeship Promotion Scheme (NAPS) will be a Direct Beneficiary Transfer (DBT) scheme with the Government of India (GoI) support going directly to the apprentices instead of reimbursement to the establishment as earlier. Thus, the Government will directly pay the apprentices 25% of the stipend payable up to Rs 1,500 per apprentice per month.
- c. DBT offers comprehensive advantages such as identifying the leakages in financial disbursement under NAPS, formalizing the offline modes of stipend payment system, moving away from long delays from claiming reimbursements and most critically promotion of apprenticeship among youth thereby creating increased demand amongst candidate groups to choose Apprenticeship as a skilling vehicle.
- d. As mandated in the Rule 11(3) of the Apprenticeship Rules 1992, the establishment shall pay the stipend to the apprentices by the tenth (10th) of the following month and the stipend shall be paid in bank account of the Apprentices. Subsequent to the payment of stipend by establishment to the apprentices, the DBT will be initiated within 72 working hours.

2. Operationalisation of DBT:

- a. DBT has been initiated in pilot mode under the current version of the NAPS.
- b. This will be scaled up every month to cover more apprentices till the new version of NAPS, i.e., NAPS-2 is launched.

Annexure-III

Process Flow for the Implementation of NAPS-2



Annexure-II

Minimum Rate of Stipend Payable to Apprentices per Month

The minimum rate of stipend payable to apprentices per month as per Rule 11 of the Apprenticeship Rules, 1992 and Amendments (up to 2019) is as follows:

S. No.	Category	Minimum Stipend rate (In Rs. Per month)
i.	School pass-outs (Class 5 th – Class 9 th)	5,000
ii.	School pass-outs (class 10 th)	6,000
iii.	School pass-outs (class 12 th)	7,000
iv.	National or State Certificate holder	7,000
v.	Technician (vocational) apprentice or Vocational Certificate holder or Sandwich Course (Students from Diploma Institutions)	7,000
vi.	Technician apprentices or Diploma holder in any stream or Sandwich Course (Students from Degree Institutions)	8,000
vii.	Graduate apprentices or Degree apprentices or Degree in any stream	9,000

S. No.	Feature	NAPS	NAPS-2
		<p>For establishments under the jurisdiction of RDSDEs and States, reimbursement of stipend from Gol is through a manual process.</p> <p>For establishments under the jurisdiction of JAAs, reimbursement of stipend from Gol is through the apprenticeship portal.</p>	<p>apprentice.</p> <p>Partial stipend support by Gol will be transferred directly in the bank account of apprentice through DBT via PFMS.</p>
6	Age of Apprentices	As specified in the Apprentices Act, 1961	<p>To avail partial stipend support under NAPS-2, upper age limit for apprentices will be 35 years at the time of registration on the portal.</p> <p>For establishments that do not want the partial stipend support under NAPS-2, the upper age limit will be as specified by the Apprentices Act, 1961.</p>

Annexure-I

NAPS-2 Comparison with NAPS

A comparison of NAPS-2 with previous version of the scheme (NAPS) is as follows:

S. No.	Feature	NAPS	NAPS-2
1	Name	National Apprenticeship Promotion Scheme (NAPS).	National Apprenticeship Promotion Scheme-2 (NAPS-2).
2	Stipend Support	Reimbursement of 25% of prescribed stipend (up to a maximum of Rs.1,500 per month, per apprentice) to establishments by Gol.	Partial stipend support by Gol under NAPS-2 will be limited to 25% of stipend paid, up to a maximum of Rs.1,500 per month, per apprentice during the training period through DBT to the apprentices' bank account.
3	Funding Support to Government departments and Public Sector Undertakings (including public sector banks).	Available.	Not Available.
4	Basic Training Cost	Sharing of basic training cost with BTPs up to a maximum of Rs. 7,500 per apprentice (up to 500 hours @Rs 15 per hour) by Gol.	No reimbursement for BTPs. Basic training embedded in the total course duration of apprenticeship training.
5	Fund flow mechanism	Establishments pay full stipend to the apprentice as per the contract.	Establishments pay at least 75% of the stipend to apprentices and Gol pays 25% of the stipend, up to a maximum of Rs 1,500 per month per

17. Sunset date and scheme evaluation

- 17.1. Sunset date of NAPS-2 is 31st March 2026.
- 17.2. MSDE will issue a separate notification with regards to sunset date of the previous version of the scheme, that is, NAPS.
- 17.3. Periodic performance reviews and independent/third-party mid-term and end-term evaluations of NAPS-2 will be conducted to assess the impact created.

18. Act of misuse

Any establishment found misusing the benefits under the scheme or not conducting training as per the Apprentices Act, 1961 and Apprenticeship Rules, 1992 will face action as per extant laws. Any establishment and TPA found misusing the scheme will be blacklisted and will not be allowed to participate further.

-:-

- 15.4. Innovative models to preserve and upgrade existing apprenticeship systems in the informal economy, with a focus on craftsman, artisans, traditional skills, etc., will be taken up under NAPS-2. Such innovative models are essential towards advancing apprenticeship training, addressing skills gaps, encouraging employer participation, and scaling up successful models.

16. Communication, advocacy, and capacity building plan

- 16.1. The objective of the communication, advocacy, and capacity building plan is to promote NAPS-2 effectively, create awareness, highlight benefits, increase candidate enrolment, drive industry participation, and strengthen the overall apprenticeship training ecosystem.

- 16.2. **Key components:**

- 16.2.1. Based on the target audience, a communication kit and key messages will be developed in suitable formats for print, electronic, and social media.
- 16.2.2. Workshops, seminars, webinars, etc. will be organized with the stakeholders including candidates, establishments, industry associations/chambers of commerce, industry clusters with a special focus on participation from MSMEs, academic institutions, AAs, Skill India training partners, TPAs, Pradhan Mantri Kaushal Kendras (PMKKs), ITIs, JSSs, etc.
- 16.2.3. Training and capacity building sessions focussed on the apprenticeship portal, guidelines, and policy will be conducted from time-to-time to strengthen the ecosystem.
- 16.2.4. Ensuring media coverage of the promotional and awareness campaigns, sharing success stories, testimonials, best practices and leveraging influencers, brand ambassadors for enhanced outreach and visibility.
- 16.2.5. Skill champions at national and global level will be roped in as role models for apprentices to inspire and mobilize youth.

14. Grievance redressal

- 14.1. Grievance redressal is an essential component of NAPS-2. The scheme will have a grievance redressal mechanism in place to address the concerns and complaints of all stakeholders. The key features of the grievance redressal system are listed below:
- 14.1.1. Apprenticeship portal: All stakeholders including apprentices, establishments, TPAs, AAs, etc., will be able to submit their queries or grievances via the query redressal tool linked to the apprenticeship portal. The tool allows for easy registration of the queries, real time tracking, and updates on the resolution status.
 - 14.1.2. Dedicated call centre: The call centre will address grievances received through the NAPS-2 helpline. The helpline executives would be responsible for addressing the grievances promptly and providing a resolution within a stipulated time frame.
 - 14.1.3. Grievance escalation: In case the grievance is not resolved within the stipulated time frame, it would be escalated to the higher authorities as per the escalation matrix. Authorities will be designated at the State (SAAs) and Central levels (RDSDEs, JAAs, CAA) to address grievances.

15. Convergence with other Government schemes and innovative models

- 15.1. Convergence will be sought with other apprenticeship/ OJT promotion schemes of the Government.
- 15.2. Candidates from skill development programmes such as Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDUGKY), National Urban Livelihoods Mission (NULM), Pradhan Mantri Kaushal Vikas Yojana (PMKVY), etc. will be encouraged to take up apprenticeship training to enhance their skills and employability.
- 15.3. In order to boost apprenticeship engagement in the ever-growing infrastructure sector, NAPS-2 will be linked to flagship Government infrastructure programs via platforms such as Gati Shakti.

- c) At State/ UT level, a State/UT-level Implementation Review Committee (SIRC/UTIRC) will monitor the progress of the scheme.
- 13.2. Separate OMs will be issued specifying the constitution, scope and role and responsibilities of the above committees.
- 13.3. Existing facilities available under RDSDEs, States/UTs and NSDC will be utilized for monitoring. The State Government/UT Administration through its SAAs and AAAs will be the backbone for monitoring both Designated and Optional Trades in every district. RDSDEs, throughout the country, will be monitoring the establishments under their jurisdiction for both Designated and Optional Trades. NSDC, through its network of SSCs, will monitor the scheme for all Optional Trade related activities.
- 13.4. Verification of establishments and apprentices: Apprenticeship portal will be the fulcrum for the scheme monitoring. The apprenticeship portal will capture all essential credentials of the candidates and establishments. These credentials will be verified against public databases such as PAN, TAN, GSTIN, EPFO, etc. through Application Programming Interface (API) integrations, to the extent possible. For all the details that cannot be verified through API integrations, AAs will mandatorily verify eligibility criteria for the establishments and candidates before the contracts are issued under NAPS-2.
- 13.5. Physical verification: In addition, RDSDEs, States AAs/AAAs and SSCs would be responsible to monitor the on-ground progress of the apprentices periodically through sample checks of apprentices and employers every quarter. The apprenticeship portal will facilitate such monitoring and capture the results thereof.
- 13.6. To enhance and track the conversion of apprentices to employment, apprentices, on successful completion of their training, will be provided with a provision of quick registration on the National Career Service (NCS) portal of Ministry of Labour and Employment.

apprenticeship. The likely outcomes include last mile coverage, inclusivity of the scheme, and proper mapping for each State/UT in terms of supply and demand. Outcomes indicated below will be used to determine the impact of the scheme. Tracking outcome through Key Performance Indicators (KPIs) is critical to determine the impact of the scheme.

12.2. The following KPIs will be used to measure the outcome of the scheme:

Table 2: KPIs to determine the outcome of NAPS-2

S. No.	KPI (Year-on-Year basis)
1.	% Increase in number of candidates registered and enrolled for apprenticeship training
2.	% Increase in apprentices completing the training
3.	% Increase in engagement of women apprentices
4.	% Increase in engagement of apprentices from marginalized sections of society (SC/ST/OBC)
5.	% of eligible establishments/apprentices availing DBT
6.	% Increase in the number of establishments registered and engaging apprentices
7.	% Increase in participation of establishments from MSME sector
8.	Number of apprenticeship promotion activities including workshops and melas organized

12.3. It is further envisaged to conduct periodic case studies and independent evaluations to measure the impact of the scheme.

13. Monitoring framework

13.1. Monitoring will be essential for the success of the scheme. The scheme will be monitored at three (3) levels:

- a) At Central level, a National Steering Committee (NSC) and a Scheme Monitoring and Review Committee (SMRC) will monitor the progress of the scheme.
- b) At Regional level, an Implementation Review Committee (IRC) will monitor the progress of the scheme.

form of user manuals, instructional videos and chat-based/automated query resolution system on the apprenticeship portal.

- 11.4. NSDC will be responsible for managing apprenticeship portal and ensuring payment of stipend support through DBT to the apprentices upon receipt of approval through portal from Apprenticeship Advisers.
- 11.5. The apprenticeship portal (<https://www.apprenticeshipindia.gov.in/>) will have provision for interactive dashboard and reports for real time data availability, viz. age, gender, caste, State/ UT, district, sector, course (job role), training duration, etc. for all stakeholders. Also, provisions for accessing payment/ stipend details will be made available on the portal. A dashboard for claim status / DBT payment will be facilitated at the establishment/ apprentice levels in their login accounts on the portal. Dashboard interactive features will allow stakeholders to explore the data at a deeper-level and enable them to make data-driven decisions.
- 11.6. Further, to implement the scheme effectively, portal enhancements will be deployed to bring greater checks/ validations at the candidate-level (Aadhaar integration, e-KYC, bank account validation, OTP based login, etc.) and at the establishment-level (Permanent Account Number (PAN)/ Tax Collection Account Number (TAN)/ Goods and Services Tax (GST) integration, Employees' Provident Fund Organisation -EPFO). Integration with National Career Services (NCS) portal of Ministry of Labour and Employment (MoLE) and integration with Udyam portal of Ministry of MSME will be explored for enhanced data portability and tracking.
- 11.7. NSDC will also be responsible for bringing out periodic "Business Intelligence reports" highlighting any discrepancies and quickly develop IT/portal features and controls to rule out any inconsistency.

12. Anticipated outcome of the scheme

- 12.1. MSDE aims to train 46 lakh apprentices from FY2022-23 to FY2025-26. The scheme envisages greater promotion of apprenticeship in India and assisting stakeholders through various measures for accelerating the performance of

Activity Head	Key activities
<ul style="list-style-type: none"> Capacity building, promotion, and advocacy 	The key activities under capacity building, promotion, and advocacy to be updated as capacity building of officials of States/UTs, and establishments. Conducting and participating in workshops, seminars, media campaigns, mobilization, melas, etc.
<ul style="list-style-type: none"> Project implementation and monitoring at SSC level for Optional Trades SSC 	Verification of contracts approved by JAAs on sample basis, target setting for SSCs, monitoring, assessment, and certification.

11. Apprenticeship portal

11.1. Implementation of NAPS-2 in terms of candidate and establishment registration, creation of apprenticeship courses, posting of apprenticeship opportunities, contract generation and management, payment of stipend to apprentices through DBT and other activities related to the lifecycle of apprenticeship training will be online and through the apprenticeship portal (<https://www.apprenticeshipindia.gov.in/>). In addition, the Act, Rules, Scheme Guidelines and Office Memorandums (OMs) released by MSDE would be uploaded on the portal, as and when required. Some of the relevant documents are listed below:

- The Apprentices Act, 1961
- The Apprenticeship Rules, 1992
- NAPS guidelines and other Gazette Notifications issued from time-to-time
- Office Memorandums (OMs) released by MSDE from time-to-time

11.2. The portal provides access to establishments, candidates, apprentices, State Governments/ UT Administrations, SSDMs, RDSDEs, SAAs, AAAs, NSDC, SSCs, TPAs and other stakeholders. Further, it is planned that details of all apprentices will be available on 'Skill India Digital' portal in due course of time.

11.3. Detailed user guides/ tutorials and support services for apprentices and establishments on easy use of the apprenticeship portal will be available in the

Activity Head	Key activities
	PMU will report to the Central Apprenticeship Adviser (CAA). It will ensure overall implementation and monitoring of the scheme along with submission of periodic reports. The roles and responsibilities of the PMU at Central level is at <i>Annexure-V</i> .
RDSDE	
<ul style="list-style-type: none"> Capacity building, promotion, and advocacy 	Capacity building of officials of RDSDEs, officials of State(s)/ UT(s), and establishments under their jurisdiction. Conducting and participating in workshops, seminars, media campaigns, mobilization, melas, etc.
<ul style="list-style-type: none"> Project implementation and monitoring at RDSDE level for Designated Trades 	Contract approval, ensuring assessment and certifications, ensuring apprenticeship training is in line with the contract, etc.
<ul style="list-style-type: none"> Project Management at Regional level 	A PMU will be set up at regional level to provide support and assistance to RDSDE for effective implementation and monitoring of NAPS-2. The roles and responsibilities of the PMU at RDSDE level is at <i>Annexure-VI</i> .
State Government/ UT Administration	
<ul style="list-style-type: none"> Capacity building, promotion, and advocacy 	Capacity building of officials of States/UTs, and establishments under their jurisdiction. Conducting and participating in workshops, seminars, media campaigns, mobilization, melas, etc.
<ul style="list-style-type: none"> Project implementation and monitoring at State/UT level for Designated and Optional Trades 	Contract approval, ensuring assessment and certifications, ensuring apprenticeship training is in line with the contract, etc.
NSDC	
<ul style="list-style-type: none"> Execution and release of partial stipend support 	The key activities related to execution of NAPS-2 and release of partial stipend support through DBT on behalf of GoI to the apprentices for both Designated and Optional Trades.
<ul style="list-style-type: none"> Apprenticeship Portal 	Portal development, management, and maintenance.

students during apprenticeship and subsequent job placements for a minimum period of one (1) year. They will seek feedback from the employers on the quality and comprehensiveness of training imparted by the ITIs to improve the employability of their students. The nodal Government ITI principal, being the Member Secretary of the District Skill Committees (DSCs), chaired by the District Magistrate, will ensure that apprenticeship is part of the District Skill Development Plan (DSDP) created by the DSC.

- 9.9. **Third Party Aggregators (TPAs):** Empanelled TPAs by MSDE are the key partners towards bridging the demand of establishments for apprentices and the candidates aspiring to undertake apprenticeship training, with a special focus on MSMEs. They play key role in mobilising and counselling aspiring apprentices, meeting prescribed curriculum requirements, processing claims on behalf of establishments, facilitating assessments and issuing certifications. TPAs will proactively participate in the overall promotion of the scheme. They will also facilitate and track placements of the apprentices for at least one (1) year after apprenticeship training. TPAs will submit a monthly performance report to NSDC/MSDE as per the TPA guidelines for effective progress tracking and monitoring.

10. Administrative cost

- 10.1. The administrative cost under NAPS-2 will be allocated to Project Management Unit (PMU) at Central level, RDSDEs, State Governments/UT Administration, NSDC, and SSCs for the effective implementation of the scheme.
- 10.2. The indicative activities which can be undertaken under the 'administrative cost' for the effective implementation of NAPS-2 is at Table-1.

Table 1: Item-wise breakup of indicative activities

Activity Head	Key activities
PMU at Central level	
<ul style="list-style-type: none"> Project Management at Central level 	A PMU will be set up at MSDE to monitor the progress of NAPS-2. This will be part of the 'unified PMU' being set up for the Skill India program. The

and supervision of NAPS-2, including approval of contracts, examination, and certification of the apprentices, for their respective jurisdictions. They are also responsible for stakeholder capacity building and awareness creation through campaigns, melas, workshops, seminars, etc., in coordination with the concerned RDSDEs. SAAs may appoint the Mission Directors (MDs) of the respective State Skill Development Missions (SSDMs) as AAs for Optional Trades. At the district level, SAAs may appoint Assistant Apprenticeship Advisers (AAAs) under the Act for effective implementation of the apprenticeship training.

- 9.6. **National Skill Development Corporation (NSDC):** NSDC is responsible for implementing, monitoring and supervision of apprenticeship in Optional Trades, through Sector Skill Councils (SSCs), for establishments under the Central Government jurisdiction. NSDC will manage the apprenticeship portal and release partial stipend support by the GoI to apprentices, for both Designated and Optional Trades via DBT. NSDC is also responsible for stakeholder capacity building and engagement; awareness creation through campaigns, melas, workshops, seminars, etc.; and advocacy and promotional activities.
- 9.7. **Sector Skill Councils (SSCs):** The SSCs, under the aegis of NSDC, are implementing apprenticeship training in respect of Optional Trades for all establishments under the Central Government jurisdiction. Under the Apprentices Act, 1961, Chief Executive Officers (CEOs) of SSCs have been appointed as Joint Apprenticeship Advisers (JAAs) via office order No. MSDE-6(1)/2018-AP dated 18th May 2018. They are responsible for the promotion, implementation, monitoring, and supervision of NAPS-2, including approval of contracts, examination, and certification of the apprentices, for their respective jurisdictions. They are also responsible for stakeholder capacity building and awareness creation through campaigns, melas, workshops, seminars, etc. SSCs will ensure establishments falling under their sector / concerned line ministries to actively engage apprentices.
- 9.8. **Industrial Training Institutes (ITIs):** Private and Government ITIs will create awareness about apprenticeship and will act as facilitators between their students and establishments for undertaking apprenticeship training. They will undertake apprenticeship promotional activities including organizing melas, workshops, seminars, etc in their respective ITIs. ITIs will also track their

- 9.2. **National Council for Vocational Education and Training (NCVET):** NCVET is the overarching regulator establishing regulations and standards to ensure quality in the Technical and Vocational Education & Training (TVET) space.
- 9.3. **Regional Directorate of Skill Development & Entrepreneurship (RDSDEs):** As per the Apprentices, Act 1961, RDSDEs are appointed as Apprenticeship Advisers (AAs) in respect of Designated Trades for all establishments under the Central Government jurisdiction. They are responsible for the promotion, implementation, monitoring, and supervision of NAPS-2, including approval of contracts, examination, and certification of the apprentices, for their respective jurisdictions. They are also responsible for robust coordination with the State Government(s)/Union Territory (UT) Administration for enhancing stakeholder capacity building and awareness creation through campaigns, melas, workshops, seminars, etc. Further, RDSDEs in coordination with the concerned ITIs will reach out to other educational institutions, including schools, colleges, polytechnics, etc. in their jurisdiction to make apprenticeship training reach a larger segment of the youth.
- 9.4. **State Government/Union Territories (UT) Administration:** As per the Apprentices Act, 1961, the respective State Government and UT Administration are the appropriate authorities for the implementation of apprenticeship training for both Designated and Optional Trades, in respect of all establishments under their respective jurisdictions, for which they shall appoint State Apprenticeship Advisers (SAAs). The Government may also appoint Deputy and Assistant Apprenticeship Advisers to assist the State Apprenticeship Adviser in the performance of his functions as per the Section (27) of the Apprentices Act, 1961. To create a vibrant and robust apprenticeship ecosystem, States/UTs will ensure that apprenticeship engagement is regularly reviewed and monitored in the respective District Skill Committees (DSCs) and State Skill Development and Entrepreneurship Committees (SSDECs), with a focus on apprenticeship engagement by State departments and State Public Sector Undertakings (SPSUs).
- 9.5. **State Apprenticeship Advisers (SAAs):** As per the Apprentices Act, 1961, the SAAs are appointed as Apprenticeship Advisers (AAs) in respect of Designated and Optional Trades for all establishments under the State Government jurisdiction. They are responsible for the promotion, implementation, monitoring,

System (PFMS). Upon confirmation of the payment of establishment's share of stipend, NSDC will transfer the partial stipend support by Gol, through DBT to the bank accounts of the apprentices.

8.2. As mandated in the Rule 11(3) of the Apprenticeship Rules, 1992, the establishment will pay its share of stipend, to the bank accounts of the apprentices, by the tenth (10th) of the following month. Post payment of the stipend by the establishment, DBT will be initiated within 72 working hours.

8.3. The DBT payments will be streamlined by digital credentialing of apprentices and establishments (e-KYC, linkage with PFMS, Aadhaar-seeded bank accounts of apprentices etc.)

8.4. **Committed liabilities under NAPS**

8.4.1. MSDE will notify the sunset date for NAPS to settle the existing liabilities. With the launch of NAPS-2, the pending liabilities under the previous version of the scheme, i.e., NAPS will be processed through the respective apprenticeship advisers (RDSDEs/States/UTs/SSCs). A time period of six (6) months will be given to the establishments to submit the pending claims as follows:

- a) For claims till 31st March 2022: MSDE will allocate funds to RDSDEs/States/UTs/NSDC to settle any pending claims till FY 2021-22. Reimbursement of such claims will be processed as per the NAPS guidelines dated 1st October 2019.
- b) For claims from 1st April 2022 till launch of NAPS-2: During FY 2023-24, MSDE will allocated funds to NSDC to settle any pending claims for the period from 1st April 2022 till launch of NAPS-2. These claims will be processed by NSDC as per the OM No. MSDE-39/14/2022-AP dated 16.11.2022.

9. Roles and responsibilities of implementing, monitoring, and promotion agencies

9.1. **Ministry of Skill Development and Entrepreneurship (MSDE):** MSDE is responsible for the overall regulation, management, and monitoring of NAPS-2.

- 5.3. The revision, if any, in the prescribed stipend rates (*Annexure-II*) would be implemented with the approval of CAC and will be applicable from the date of issue of the Gazette notification.

6. Funding support under NAPS-2

- 6.1. Partial stipend support by Gol under NAPS-2 will be limited to 25% of stipend paid, up to a maximum of Rs.1,500 per month, per apprentice during the training period.
- 6.2. The stipend support by Gol will be paid through Direct Benefit Transfer (DBT) to the bank account of apprentices.
- 6.3. No stipend support will be available under NAPS-2 to the Central and State Government Departments and Central and State Public Sector Undertakings/Enterprises, including Public Sector Banks.
- 6.4. Large private organisations will be encouraged to join a “Give It Up Campaign” and forego the stipend support by Gol under the scheme.

7. Processing of stipend support through DBT

- 7.1. Under NAPS-2, establishment will pay its share of the stipend (minimum 75%) to the apprentices as per the apprenticeship contract. On confirmation of payment of establishments’ share of stipend, Government’s share of stipend will be transferred directly to the bank account of apprentice through DBT. The entire process of DBT will be hosted on the apprenticeship portal (<https://www.apprenticeshipindia.gov.in/>).
- 7.2. The process flow for the implementation of NAPS-2 and DBT is illustrated at *Annexure-III* and the detailed guidelines on processing of stipend under NAPS-2 are provided at *Annexure-IV*.

8. Fund flow mechanism

- 8.1. The funds under NAPS-2 will be allocated as grants-in-aid by MSDE to National Skill Development Corporation (NSDC) through Public Financial Management

- 2.3.4. Compliance with National Skills Qualifications Framework (NSQF) under NAPS-2 will not be mandatory. However, partial stipend support by the Government to the apprentices will be restricted to NSQF aligned courses.

3. Eligibility to avail benefits

- 3.1. Minimum age for an apprentice is 14 years, and 18 years for designated trades related to hazardous industries, as per Section 3(a) of the Apprentices Act, 1961.
- 3.2. Apprenticeship training is primarily a transition from academia to workplace, and therefore, to avail partial stipend support by the Government, at the time of registration the upper age limit should be 35 years.

4. Basic training

- 4.1. In case of DT, notified through the Gazette, the duration of basic training will be as per the approved course.
- 4.2. In case of OT, basic training will be embedded in the course duration of apprenticeship. It will be of minimum two (2) weeks duration before the OJT and will focus on orientation/ induction into the establishment.
- 4.3. Induction will include an overview of basic hygiene, occupational health and safety, protocols for handling of hazardous material, etc.
- 4.4. No reimbursement of basic training cost will be provided under NAPS-2, both for DT and OT.

5. Stipend

- 5.1. Stipend to the apprentices will be paid by the employer as per the minimum rates prescribed under the Rule 11 of the Apprenticeship Rules, 1992. The existing minimum prescribed rates of stipend are provided at *Annexure-II*.
- 5.2. If the employer decides to participate in NAPS-2, partial stipend support by the Gol will be determined as per *para 6* of these guidelines.

2. Key features

2.1. Apprenticeship Training

Apprenticeship training means a course of training in any industry or establishment undergone in pursuance of a contract of apprenticeship on prescribed terms and conditions, which may be different for different categories of apprentices. Under the scheme, training will be imparted in Designated Trades and Optional Trades.

2.2. Designated Trades (DT)

2.2.1. Designated Trade means any trade or occupation or any subject field in engineering or non-engineering or technology or any vocational course which the Central Government, after consultation with the Central Apprenticeship Council (CAC), may, notify in the Gazette.

2.2.2. Duration of apprenticeship training in DT for Industrial Training Institutes' (ITIs) pass-out candidates will ordinarily be one (1) year.

2.2.3. Duration of apprenticeship training in DT for fresher / non-ITI pass-out candidates will ordinarily be two (2) years.

2.3. Optional Trades (OT)

2.3.1. Optional Trade means any trade or occupation or any subject field in engineering or non-engineering or technology or any vocational course as may be determined by the employer¹.

2.3.2. Duration of apprenticeship training for OT will be six (6) months, nine (9) months, and twelve (12) months.

2.3.3. In certain cases, the duration can exceed one (1) year, subject to the approval from MSDE.

¹ Employer refers to any industry/ business/ organization unit for the scope of implementation of this scheme.

1.2.2 It builds upon the efforts of the Government of India towards improving ease of doing business by simplifying processes of apprenticeship engagement and further accelerating the momentum created by the previous version of the scheme, i.e., NAPS. The comparison of NAPS-2 with NAPS is at *Annexure-I*.

1.2.3 The objectives of NAPS-2 are as follows:

- a) To develop skilled workforce for the economy by promotion of on-the-job experiential training.
- b) To encourage establishments to enrol apprentices by sharing partial stipend support to the apprentices.
- c) To provide up-skilling opportunities for candidates who have undergone short-term skill training offered by various Central and State Government initiatives.
- d) To encourage enrolment of apprentices in small establishments especially Micro, Small and Medium Enterprises (MSMEs), and those located in the underserved areas such as aspirational districts and North-East Region.

1.3 **Budget allocation**

1.3.1 NAPS-2 is a Central Sector Scheme (100% funded by the Central Government) and is one of the sub-components under the umbrella scheme of 'Skill India Programme'. The other sub-components are Pradhan Mantri Kaushal Vikas Yojana (PMKVY) 4.0 and Jan Shikshan Sansthan (JSS).

1.3.2 Under NAPS-2, a budget of Rs 1,942 crore has been allocated for four (4) years from FY 2022-23 to FY 2025-26.

1.4 **Target for the period of FY2022-23 to FY2025-26**

The target is to enrol 46 lakh apprentices over a period of four (4) years from FY 2022-23 to FY 2025-26.

Government of India
Ministry of Skill Development and Entrepreneurship

**GUIDELINES FOR THE IMPLEMENTATION OF
NATIONAL APPRENTICESHIP PROMOTION SCHEME - 2
(NAPS - 2)**

1. Introduction to NAPS-2

1.1 Background

1.1.1 The National Policy on Skill Development and Entrepreneurship, 2015 focuses on apprenticeship as one of the key components for creating skilled workforce in India. Apprenticeship training can play a major role for on-the-job training (OJT), where youth can acquire skills by training on the industry shop floor, and earn stipend at the same time, for financial support. Globally, apprenticeship is considered as the best model for skill acquisition and earning while learning.

1.1.2 In the Indian context, the Apprentices Act, 1961 and the Apprenticeship Rules, 1992 were enacted with the objective to meet the demand of skilled workforce, to promote industrial economy, and to provide experiential learning opportunities to the youth. The Ministry of Skill Development and Entrepreneurship (MSDE) launched the National Apprenticeship Promotion Scheme (NAPS) on 19th August 2016 to provide financial incentives to the establishments engaging apprentice under the Apprentices Act, 1961.

1.2 Objectives of the scheme

1.2.1 National Apprenticeship Promotion Scheme-2 (NAPS-2) aims to promote apprenticeship training in the country, by providing partial stipend support to the apprentices engaged under the Apprentice Act, 1961, undertaking capacity building of the apprenticeship ecosystem, and providing advocacy assistance to the stakeholders.

36	PFMS	Public Financial Management System
37	PMKK	Pradhan Mantri Kaushal Kendra
38	PMU	Project Management Unit
39	RBI	Reserve Bank of India
40	RDSDE	Regional Directorate of Skill Development & Entrepreneurship
41	SAA	State Apprenticeship Adviser
42	SIRC	State Implementation Review Committee
43	SMRC	Scheme Monitoring and Review Committee
44	SPSU	State Public Sector Undertaking
45	SSC	Sector Skill Council
46	SSDEC	State Skill Development & Entrepreneurship Committee
47	SSDM	State Skill Development Mission
48	TAN	Tax Deduction and Collection Account Number
49	TPA	Third Party Aggregator
50	TVET	Technical and Vocational Education & Training
51	UT	Union Territory
52	UTIRC	Union Territory Implementation Review Committee

Table of Abbreviations

S. No.	Abbreviations	Full Form
1	AA	Apprenticeship Adviser
2	AAA	Assistant Apprenticeship Adviser
3	AI	Artificial Intelligence
4	APB	Aadhaar Payment Bridge
5	API	Application Programming Interface
6	CAA	Central Apprenticeship Adviser
7	CAC	Central Apprenticeship Council
8	CEO	Chief Executive Officer
9	DBT	Direct Benefit Transfer
10	DSC	District Skill Committee
11	DT	Designated Trade
12	e-KYC	Electronic Know Your Customer
13	EPFO	Employees' Provident Fund Organization
14	Gol	Government of India
15	GST	Goods and Services Tax
16	IoT	Internet of Things
17	IRC	Implementation Review Committee
18	ITI	Industrial Training Institute
19	JAA	Joint Apprenticeship Adviser
20	JSS	Jan Shikshan Sansthan
21	MSDE	Ministry of Skill Development and Entrepreneurship
22	MSME	Micro, Small and Medium Enterprises
23	NAPS	National Apprenticeship Promotion Scheme
24	NATS	National Apprenticeship Training Scheme
25	NCS	National Career Service
26	NCVET	National Council for Vocational Education and Training
27	NPCI	National Payments Corporation of India
28	NSC	National Steering Committee
29	NSDC	National Skill Development Corporation
30	NSQF	National Skills Qualifications Framework
31	OJT	On-the-job Training
32	OM	Office Memorandum
33	OT	Optional Trade
34	OTP	One Time Password
35	PAN	Permanent Account Number

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सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT
& ENTREPRENEURSHIP

**Guidelines for Implementation of National Apprenticeship Promotion Scheme-2
(NAPS-2)**



Skill India
कौशल भारत - कुशल भारत

MSDE-5/01/2022-AP
(E-55199)
Government of India
Ministry of Skill Development & Entrepreneurship
(Apprenticeship Training Division)

New Delhi, 25-08-2023

To

1. All the State Apprenticeship Advisers
2. All the Regional Directors, RDSDEs
3. Chief Executive Officer, NSDC

Subject: Guidelines for Implementation of National Apprenticeship Promotion Scheme-2 (NAPS-2)- Reg

Sir/ Madam,

The Guidelines for National Apprenticeship Promotion Scheme-2 (NAPS-2) is enclosed herewith for implementation with effect from the date of issue of this letter.

2. This guideline supersedes all other guidelines issued under the previous version of the scheme.

This issues with the approval of competent authority.

Yours faithfully,



(Ashutosh Kumar)
Deputy Secretary

Encl: As stated above

Copy for information to:

1. Sr PPS to Secretary (MSDE)
2. PS to JS(AT), MSDE
3. Sr. Economic Adviser, MSDE
4. Sr PPS to DG(T), DGT
5. PS to DDG, DGT
6. All Joint Apprenticeship Advisers (JAAs) / CEOs of all Sector Skill Councils (SSCs)
7. All Third Party Aggregators (TPAs)
8. All Basic Training Providers (BTPs)
9. DGM (IT & Digital), NSDC – with a request to upload this guideline on the portal and also ensure messages are sent through email and SMS to all stake holders.
10. Guard file 2023

9.2. Sharing of Basic Training Cost to Basic training Providers under NAPS

The following procedure shall be adopted under the scheme for payment of basic training cost i.e. INR 7500/- per apprentice for maximum of 500 hours calculated @ 15 per hour:

The respective agency will make the payment towards cost of basic training to Basic Training Providers through their bank account on the advice of the establishment which has engaged the TP to conduct the basic Training. For the basic training of 500 Hours, payment of INR 5000/- per apprentice as basic training cost shall be made after successful completion of basic training and the remaining basic training cost i.e. INR. 2500/- per apprentice shall be paid after completion of apprenticeship training by the apprentice & upon his/her being successful in appearing in the assessment process in respect of courses where Basic Training & OJT is being done sequentially . In case where the Basic Training & OJT is being done simultaneously, the payment will be made @ INR 10/- per hour at the end of each month. The remaining INR 5/- per hour will be released after the completion of apprenticeship training by the apprentice & upon his/her being successful in appearing in the assessment process.

10. Monitoring of the establishments

Monitoring is required to ascertain the status of implementation of the scheme. Therefore, it is expected that 5% to 10% of the total beneficiary establishments under the scheme would be subject to actual physical verification every year by the concerned authority under the Act. They will be selected on a random basis by a computerized processes.

11. Eligibility and role of Brand Ambassadors

- (i). Those who Have undergone apprenticeship training and are successful in their field.
- (ii). Employers engaged or engaging apprentices.
- (iii). Those selected/appointed by the MSDE

Brand ambassadors will be paid @ INR 2500/- per day whenever they are invited for any workshops/seminar/meeting. They would also be reimbursed travel expenses at actuals whenever they are required to travel not exceeding INR 1000/- per visit.

awarding bodies. Certificates will be awarded to apprentices on the basis of marks secured by the apprentice. In case of DGT/SSC exam, practical will be conducted by the establishments engaging the apprentices and theory will be in the form of an online exam conducted by DGT/SSCs/ NSQF awarding bodies.

In case the employer opts for NAPS (or even without NAPS in case the establishment opts for Joint certification), the assessment will be conducted jointly by the concerned Sector Skill Council & the establishment. The theory part of this assessment would be in online mode conducted by DGT/SSC concerned while the practical would be conducted by the employer at the shop floor premises and would be evidence based. In such cases, the certificates will be awarded to apprentices on the basis of assessment done jointly by the establishment and DGT/ concerned Sector Skill Council.

In case of apprentices of Dual System of Training (DST) in ITIs, their exam would be conducted by DGT as per the examination guidelines of DST. The successful candidates shall be eligible for NTC certificate and not NAC certificate.

9. Processing of Claims under NAPS.

9.1. Payment of reimbursement claims towards stipend support to the Employers under NAPS

- I. The prescribed stipend, shall be paid to apprentices by the establishment on a monthly basis through the Aadhar linked bank accounts of apprentices (or any other prescribed bank account in case of NE states & J&K). For this purpose, the employers are required to seek bank details from the apprentices.
- II. Establishments are required to upload a proof for payment of full amount of stipend to the apprentice along with the attendance particulars. Government of India's share will be reimbursed on a quarterly basis by the respective agency i.e. DGT/RDSDE/SAA in respect of Designated Trades & NSDC/SSDMs in respect of Optional Trades. The entire processing of such claims will be online. (Here on after defined as the relevant authority)
- III. The respective agency will verify the information uploaded by the establishment and on confirmation of the training conducted and full amount of stipend paid, they will reimburse the payment to establishments' bank account on receipt of claims in prescribed format from the employers on line at the end of each quarter, subject to on- line verification of payment of stipend to the apprentices.
- IV. Payment for last quarter shall be made only after apprentices appear for the assessment
- V. Payment for each quarter shall be made only after adjusting for dropouts.

categorized under two categories as under:

- (i). Designated trade-Designated trade means any trade or occupation as notified by the Government. As on 31st July 2018, there are 261 designated trades are available for apprenticeship training as notified on the portal.
- (ii). Optional trade- All Apprenticeship courses approved by SSCs but not included as part of “Designated trade”

8.5. Duration of Apprenticeship training

Apprenticeship Training consists of Basic Training and on the-Job-Training/Practical Training at the workplace in the industry. Duration of apprenticeship training for designated as well as optional trades is 6 to 36 months. Basic training exemption for different routes for getting the financial benefits of the scheme will be as follows:

Routes of Apprenticeship Training	Basic Training Exempted
ITI Pass Outs	Yes
Graduates(only for optional trades)	Yes
Diploma Holders	Yes
All Pass Outs from the NSQF aligned courses including PMKVY/DDUGKY etc.	Yes
Pursuing Graduation/ /Diplomas	Yes
Fresh Apprentices	No

Note- Exemption in basic training is only in case the candidate opts for Apprenticeship training in a course related to his qualification as specified in the curriculum of each course separately. It is expected that candidates exempted from Basic Training have enough knowledge to enable them to undertake OJT, without the need to go through Basic Training.

8.6. Contract of apprenticeship

Contract of apprenticeship must be done between apprentice and the employer. All contracts of apprenticeship under Designated Trade must be registered with the appropriate “Apprenticeship Advisor”. For Optional Trades, the contract of apprenticeship must be registered with the appropriate “Apprenticeship Advisor” to make them eligible for financial support under NAPS.

8.7. Examination and certification

After completion of apprenticeship training, apprentices will need to go through an assessment conducted by DGT/SSC/Establishment/NSQF

C. Selection of BTP:

- (i). NSTI and NSTI (W) are designated as pre-approved BTP in related trades. RDSDE shall approve and allot them a BTP registration number online.
- (ii). Government/Private Industrial Training Institutes (ITIs) already affiliated to NCVT/DGT having grade 2.0 and above are pre-approved BTP in NCVT/DGT affiliated trades. For ITIs having grade 1 to 1.99, have to apply through Apprenticeship portal using their NCVT/DGT affiliation MIS code.
- (iii). Government & Private Training Centers approved by NSDC under SDMs/SMART & PMKKs provided that they have spare capacity to run them
- (iv). BTP will have to apply through portal for registration
- (v). RDSDE for designated trades and NSDC for optional trades will review the application of BTP
- (vi). RDSDE/NSDC as per their jurisdiction, will arrange for physical inspection of BTP by a committee constituted for this purpose.
- (vii). Submission of inspection report on-line by the committee.
- (viii). Review of inspection report and approval of BTP by RDSDE/NSDC, as per the BTP pertaining to their jurisdiction.
- (ix). Selection and offer to BTP on-line by RDSDE/NSDC, as per the BTP pertaining to their jurisdiction.
- (x). Ministry will slowly move towards a uniform process of approval of BTPs for both designated and optional trade in due course of time

D. BTPs interested to avail the benefits of the scheme must fulfill the following:

After approval, they can get registered-

- (i). BTP must be registered on the “apprenticeship.gov.in” portal (for Designated Trades) and apprenticeshipindia.org (for Optional Trades). The two portals will get merged into one integrated portal shortly.
- (ii). BTP must have an Aadhaar/ Pan linked Bank Account.

8.4. Fields under apprenticeship training

Apprenticeship training can be provided to apprentices across all Industry sectors including manufacturing, services and trading. These can be broadly

- (v). Candidates who possess minimum educational qualification required for a trade and have not undergone any formal trade training (Fresher apprentices).
- B. Apprentice must possess minimum of 14 years age, educational and physical qualification prescribed for the trade and other requirements of the Apprentices Act, 1961.
- C. Other requirements
- (i). Every apprentice has to register on the portal.
 - (ii). Every apprentice must have an Aadhaar Number/any other prescribed document.

8.3. Eligibility of Basic Training Providers

Basic Training Provider (BTP) is an entity who has the facilities for imparting basic training to apprentices

A. Types of BTPs:

- (i). National Skill Training Institutes(NSTI), National Skill Training Institutes for Women, NSTI(W)
- (ii). Government/Private Industrial Training Institutes (ITIs) having grade 1and above affiliated to NCVT/DGT
- (iii). Government & Private Training Centers approved by NSDC under its SDMs/SMART portal & Pradhan Mantri Kaushal Kendras (PMKK)
- (iv). Industries/ establishments with “In-house basic training facility” .
- (v). Basic Training Centre set up/supported by Industry/Industry Clusters/ Chambers/Association
- (vi). Stand-alone Basic Training Centers like Polytechnic, Universities, and Engineering & Management Colleges.
- (vii). Training Centres empanelled with State Governments and/or other Government of India schemes

B. Concerned Authority for BTPs under the Apprenticeship Act/rules Guidelines:

The concerned authority to deal with all approvals /issues regarding BTPs under the Apprenticeship Programme in case of Designated Trades will be the DGT/RDSDE and in case of Optional Trades, it will be the NSDC.

7. Communication campaign

- (i). Workshop/Seminars
Meetings/Workshops will be organized with all stakeholders including CII, FICCI, ASSOCHAM, Sectorial Associations and local industry chambers/clusters
- (ii). Publicity & advertisements using both print and electronic media.
- (iii). Brand Ambassadors
Appointing Brand Ambassadors for states and for local industrial clusters to act as facilitators and promoters to promote apprenticeship training. Brand Ambassadors may be from large, medium and small industries. They will be actual practitioners & will include those employers who have/are engaging apprentices. Brand ambassadors will be formally recognized by granting them certificates/badges.

8. Implementation plan

8.1. Eligibility of Employer to run Apprenticeship Programmes

The employers interested to avail the benefits of the scheme must fulfill the following:

- (i). A person who employs four or more persons to do any work in an establishment for remuneration
- (ii). Employer shall engage apprentices in a band of 2.5% to 15% of the total strength of the establishment
- (iii). Employers must have EPFO/ESIC/Factory/Cooperative /MSME registration number.
- (iv). Employers must have TIN/TAN /GST/SGST number.
- (v). Employers must register on the apprenticeship portal.
- (vi). Employers must have bank account linked with Aadhaar/Pan No.

8.2. Eligibility of Apprentice

An apprentice is a person who has executed a contract of apprenticeship with the employer for apprenticeship training under the Act.

A. Apprentices can be engaged from the following categories:

- (i). Trainees passed out from ITI courses
- (ii). Trainees under dual-learning mode from ITIs
- (iii). Trainees who have completed any NSQF aligned Short Term Course including PMKVY/DDUGKY/MES
- (iv). Graduates /candidates, pursuing graduation courses/Diplomas courses in any stream or 10+2 vocational certificate holders

- Monitor the implementation of apprenticeship training
- Processing online reimbursement of 25% of prescribed stipend subjected to a maximum of INR1500/- per month per apprentice to the establishments.
- Processing Payment for basic training costs to BTP on line.

For Basic Training Provider (BTP)

- Online registration
- Posting basic training seats/vacancies
- Search & shortlist candidates specific to sector, trades, region etc. for Basic Training
- Provide basic training to apprentices who have been sponsored by an employer/establishment after execution of contract with apprentice
- Placement of apprentices for on-the-job training with employer after basic training.
- Online submission of claims for reimbursement of Basic Training costs with appropriate authorities.

The Apprenticeship Portal will also facilitate time bound approval of contract of apprenticeship by the concerned authority (wherever applicable under the provisions of the Act or conditions under NAPS), act as a centralized database for compliance and monitoring, online verification of candidates profile, uploading of results after assessment by the concerned authority after assessments by DGT /SSCs/ any other authority specified by Government from time to time & issue of certificates to apprentices.

6.6.3. Involvement of States/UTs

As per the Apprentices Act, monitoring of apprenticeship training in State Public Sector Undertakings and Private Sector Establishments is done by the respective State Governments.

States have a very important role in implementing the programme as most of the smaller Industries and MSMEs come under the State jurisdiction. Hence sensitizing the states & State Skill Development Missions (SSDMs) & also officers up to the District level, on the intent of the reforms becomes critical & a matter of priority. The **District Skilling Committees** being promoted by both the Central and State governments will be mandated to identify apprenticeship opportunities in their district and ensure appropriate utilisation of same.

6.6.4. Promoter and Facilitators/Third Party Aggregators (TPA)

Since this scheme involves multiple stakeholders, the role of facilitators or Third Party Aggregators (TPAs) becomes important for mobilizing the apprentices, mapping their preferences with the demand from the establishments for apprenticeship opportunities posted on the portal, and helping the establishment in identifying Basic Training Providers. TPAs shall be engaged as per the guidelines issued by MSDE for their selection.

6.6. Key Features

6.6.1. Wider option for the apprentices-integration with other schemes

Courses under Pradhan Mantri Kaushal Vikas Yojana (PMKVY), Modular Employable Skill (MES) courses under Skill Development Initiative (SDI) of erstwhile DGE&T or courses approved by State Government/Central Government shall be linked with apprenticeship training. These courses will be given status of optional trades & the relevant practical content for on-the-job training shall be added by respective course approving authority.

6.6.2. Ease of Administering through technology

A specially designed online portal “www.apprenticeshipindia.org” shall be used for administering the entire implementation of the Apprenticeship Training on line. It shall facilitate the requirements of all key stakeholders as under.

For Industry

- Online registration
- Online posting of apprenticeship opportunities
- Online uploading of course curriculum
- Search & shortlisting of candidates’ specific to sector, trades, region, etc.
- Issue offer letters to candidates for engaging as apprentices
- Submit contract of apprenticeship on-line for approval by the concerned Apprentice Advisor/Additional/Joint/Assistant Apprenticeship Advisor (herein after referred to as the concerned authority)
- Monitoring of apprenticeship training
- On-line submission of returns and records
- On-line submission of claims under NAPS.
- Online reimbursement of Government share under NAPS

For candidates

- On-line registration indicating their preferred sector/trades of choice
- Sending application to potential employers for apprenticeship training,
- Online receipt and acceptance of offer letters from establishments
- Process all necessary contractual obligations online.
- Posting preferred apprenticeship opportunities, place of Basic Training, Basic Training Provider (BTP) specific to sector, trades and region.

For DGT/RDSDEs/NSDC/SAA / SSDMs in respect of their jurisdictions

- Register/ Approve contracts of apprenticeship

INR 15 per hour. There is a provision to fund basic training for 10 lakh apprentices till March 2020.

6.3. Scope of the Scheme

This scheme will cover all categories of apprentices except apprentices which are covered under National Apprenticeship Training Scheme (NATS) administered by Ministry of Human Resource Development.

6.4. Scheme Targets

Target under the scheme shall be 5 lakh apprentices in 2016-17, 10 lakh apprentices in 2017-18, 15 lakh apprentices in 2018-19 and 20 lakh apprentices in 2019-20.

6.5. Implementing Agencies

6.5.1. The Regional Directorates of Skill Development and Entrepreneurship (RDSDEs) under the control of Directorate General of Training (DGT) are the implementing agencies in their respective states/ regions in respect of all “Designated Trades” under the Act for all establishments coming under the central government jurisdiction. National Skill Development Corporation (NSDC) and CEOs of the Sector Skill Councils under the control of NSDC are the implementing agencies in their sectors in respect of “Optional Trades” for the establishments under the Central Government jurisdiction. The State Governments will also be encouraged to appoint SSCs as Apprenticeship Advisers for implementation of optional trade within their States for both public and private sector entities.

6.5.2. The respective State Governments are the appropriate authorities in respect of any establishments other than those coming under the Central government jurisdiction. State Apprenticeship Advisers (SAA) are implementing agencies in their regions in respect of all “designated trades” as well as “optional trades” for State Public Sector Units and private establishment falling under their jurisdiction as per the Apprentices Act 1961. They may also appoint the Mission Directors of the respective State Skill Development Missions (SSDMs) to act as implementing agency for all establishments under the state government. jurisdiction, in respect of “Optional Trades”. They can also consider appointing SSCs as implementing agency for all establishments under the State Govt. jurisdiction, in respect of Optional trades.

6.5.3 Funds shall be provided by MSDE, in advance, to DGT , NSDC and other implementing agencies like SSA and SSDM based on realistic estimated requirement for the current FY, utilization certificate in respect of funds released earlier and physical **achievements during previous years**. Funds to SSA and SSDM will be released through **State Treasury**. However, funds to establishments, actually engaging apprentices will be released on reimbursement basis by implementing agencies based on the total stipend paid by them to apprentices.

5. Incentivizing Establishments

- 5.1.** Apprenticeship training provides for an industry-led, practice-oriented, effective and efficient mode of formal training and hence strengthening of apprenticeship training needs to be given a high priority.
- 5.2.** Although On-the-Job-Training/Practical Training facilities are available with the employers, they are not able to engage apprentices as they do not have basic training facilities. Employers are not interested to outsource basic training to other training providers, as they have to bear the basic training cost to be paid to the basic training providers and also the stipend payable to apprentices during the basic training period.
- 5.3.** Keeping in view the importance of Apprenticeship Training, the “National Apprenticeship Promotion Scheme” was approved by the government. The scheme was notified by the Ministry of Skill Development & Entrepreneurship (MSDE) Government of India on 19th August 2016 providing for financial support to the industry undertaking apprenticeship programmes under the Apprentices Act, 1961.

6. National Apprenticeship Promotion Scheme

The scheme is for:

- (i) Sharing of 25% of prescribed stipend subject to a maximum of INR 1500/- per month per apprentice to all apprentices with the employers.
- (ii) Sharing of cost of basic training with Basic Training Providers (BTP) up to a maximum of INR 7500 per trainee for a maximum of 500 hours calculated @ INR 15 per hour.

6.1. Objective of the Scheme

The main objective of the scheme is to promote apprenticeship training and to increase the engagement of apprentices from 2.3 lakh during August, 2016 to 50 lakh cumulatively by year 2020.

6.2. Components of the Scheme

The scheme has the following two financial support components:

- 6.2.1. Sharing of 25% of prescribed stipend subject to a maximum of INR 1500/- per month per apprentice with the employers. The stipend support would not be given during the basic training period for fresher apprentices
- 6.2.2. Sharing of basic training cost in respect of apprentices who come directly to apprenticeship training without any formal trade training. Basic training cost will be limited to INR.7500/- for a maximum of 500 hours calculated @

2. Current status

2.1. *Since the time data capturing through the online portal began in year 2016, around 6.68 lakh trade apprentices are undergoing/completed apprenticeship training across organizations in different sectors throughout the country under the Apprentices Act, 1961. During current Financial Year, as on 15th September, 2019 approximately 2.08 Lakh apprentices are engaged in designated or Optional trades.*

3. Amendments in the Apprentices Act, 1961 and Apprenticeship Rule-1992

3.1. The Government brought comprehensive amendments in the Act in December 2014 to make it more attractive for both industry and the youth. Major changes introduced in the amendments included replacing the restrictive system of trade wise and unit wise regulation of apprentices, introduction of optional trades, bringing in the service sector under the ambit of apprenticeship, removing stringent clauses like imprisonment & allowing industries to out-source basic training.

The 36th Meeting of the Central Apprenticeship Council (CAC) was held on July 10th 2019 in New Delhi. The Council approved various amendments to the Apprenticeship Rules, 1992. These amendments have been notified vide in extra ordinary Gazette of India Vide GSR 686 (E) dated 25th September, 2019.

4. Potential available for Apprenticeship Training

4.1. The performance of Apprenticeship Training is not commensurate to the size and rate of growth of economy in Country. There are a large number of establishments where training facilities are available but these facilities have not been utilized because such establishments express their inability to come under the purview of the Apprentices Act 1961 citing lack of support from Government. Thus, a large number of training facilities remain unutilized thereby depriving youth of the benefits of Apprenticeship Training and industry to prepare their future productive workforce using apprenticeships.

4.2. There are about 50 lakh employees in Central Public Sector Enterprises including PSUs, PSBs etc. If these establishments engage apprentices even up to the mandatory minimum limit of 2.5% of the total manpower strength, the number could reach 1, 25,000. Large private sector enterprises can further add to this intake. Besides, there are a large numbers of establishments in MSME sector which come under the ambit of the Act, but their participation in implementation of apprenticeship training has not been optimal. There are about 21 lakh MSMEs having 6 or more workers. Even if each establishment engages one apprentice, the number of apprentices could be 21 lakhs. Therefore, there is a huge potential for apprenticeship training in the country.

1.5. The Apprentices Act, 1961 makes it obligatory for employers who have a workforce of 30 employees or above (sum of total regular and contract employees), to engage apprentices in designated trades and/or “optional trades” across the manufacturing, services, trading sectors etc. For establishments having work-force **of 4-29 employees, engagement of apprentices is optional. However, establishments with 3 employees or less, are not permitted to engage apprentices. Within a financial year, each establishment shall engage apprentices in a band of 2.5 per cent. to 15 per cent. of the total strength of the establishment including contractual staff, subject to a minimum of 5 per cent. of the total to be reserved for fresher apprentices and skill certificate holder apprentices.**

1.6. Under each of the two broad trade specific categories of designated trades and optional trade, there can be following categories of apprentices:

- trade apprentices who have passed out of ITIs,
- fresher trade apprentices class 8th , 10th and 12th pass outs
- graduate apprentices who are graduates in engineering or non-engineering courses,
- technician apprentices who have passed out of Polytechnics,
- technician(vocational) apprentices who have passed out of a 10+2 vocational training course
- apprentices who are perusing their graduation/diploma courses
- apprentices who have passed out of any NSQF aligned Short term training Course including courses under the PMKVY/DDUGKY/MES
- fresher apprentices from amongst those who are class V pass & above who are not covered under any of the afore-mentioned categories but meet the Educational/technical qualifications as specified in the course curriculum .

A new “Operational Framework for Apprenticeship in India (Including National Apprenticeship Promotion Scheme)” was launched on 15th July, 2018, with an aim to make apprenticeship engagement smoother both for the industry and the youth. Ministry of Skill Development and Entrepreneurship (MSDE) will coordinate the implementation of apprenticeship including National Apprenticeship Promotion Scheme (NAPS) across the country through the Directorate General of Training (DGT) and its Regional Directorates of Skill Development and Entrepreneurship (RDSDEs), National Skill Development Corporation (NSDC), State Skill Development Mission (SSDMs), Sector Skill Councils (SSCs), State Apprenticeship Advisers (SAAs), various Chambers of Commerce, Industry Associations and MSME associations across the country. Government bodies like DGT, RDSDE and SAA will be involved in implementation of training for designated trades across the country whereas NSDC, SSCs, SSDMs, Chamber of Commerce, Industry Associations etc. will be involved in implementation of training for optional trades under Apprenticeship in the country.

GUIDELINES FOR IMPLEMENTATION OF
“NATIONAL APPRENTICESHIP PROMOTION SCHEME”.
(AS PER OPERATIONAL FRAME WORK) FOR APPRENTICESHIP IN INDIA
(Updated as on 1st October,2019)

1. Background

- 1.1.** The Apprentices Act, 1961 was enacted with the objective of regulating the program of training of apprentices in the industry by utilizing the facilities available therein for imparting on-the-job training. Ministry of Skill Development and Entrepreneurship is the administrative ministry responsible for implementation of this Act.
- 1.2.** The National Policy of Skill Development and Entrepreneurship 2015, launched by the Hon'ble Prime Minister on 15th July, 2015, focuses on apprenticeship as one of the key programs for creating skilled manpower in India. The Government is working pro-actively with industry including MSME sector to facilitate a ten-fold increase in apprenticeship opportunities in the country by 2020.
- 1.3.** Apprenticeship training is one of the most efficient ways to develop skilled manpower for industry by using training facilities available in the establishments without putting any extra burden on exchequer to set up training infrastructure. After undergoing apprenticeship training, candidates become equipped to easily adapt to the industrial environment unlike applying for regular employment.
- It is one of the most important modes of training in terms of quality of training, practical learning and enhanced employability of candidates.
 - It is the most promising skills delivery vehicle in the Industrial/training ecosystem of the country as it provides for structured and rigorous training in a real working environment which helps apprentices to acquire skills and adapt to the workplace.
 - It gives apprentices a real chance to put acquired skills into practice and helps them to gain confidence in a working environment.
- 1.4.** Apprenticeship Training consists of Basic Training and On-the-Job-Training/Practical Training at workplace in the industry. The basic training is an essential component of apprenticeship training for those fresher candidates who have not undergone any institutional training/skill training before taking up on-the-job-training/practical training. Basic Training is imparted to the fresher apprentices for acquiring a reasonable ability to handle instruments /Machineries/ Equipment independently prior to being moved to Shop Floor/Work Area for practical training / On-Job Training. It usually accounts for 20-25% of the duration of the overall apprenticeship training but can vary depending on the specific requirement of the curriculum. Apart from basic training, there is a component of on-the-job training which is performed in the establishments and undertaken by the establishment itself.

File. No. MSDE- 01(01)/2018-AP (PMU)
Government of India
Ministry of Skill Development and Entrepreneurship

New Delhi, dated 1st October, 2019.

To

1. All the State Apprenticeship Advisors (As per list enclosed)
2. All the Regional Directors, Regional Directorate of Skill Development and Entrepreneurship (as per list enclosed)
3. Chief Executive Officer, NSDC

Subject: Updated Guidelines (as on 1st October, 2019) for implementation of National Apprenticeship Promotion Scheme (NAPS).

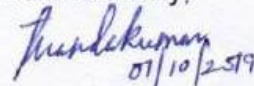
Sir/Madam,

This is in continuation of this office letter of even number dated 30th September, 2019 forwarding therein updated Guidelines for NAPS.

2. The above guidelines have been revised to include the amendments made in the Apprenticeship Rules, 1992 as per Notification No.MSDE-01(02)/2019-AP(PMU) published in the Gazette of India, Extraordinary dated 25th September 2019.

3. A copy of the revised Guidelines for implementation of National Apprenticeship Promotion Scheme (NAPS) as per Operational Frame Work for Apprenticeship in India is enclosed herewith. The revised Guidelines are in supersession of all previous guidelines issued in this regard.

Yours faithfully,



(T. Nanda Kumar)

Under Secretary to Government of India

Email: tnanda@gov.in

Encl: As above

Copy for information to:

- i. PS to Secretary, MSDE
- ii. PS to AS(RA), DGT, MSDE
- iii. PS to JS(KCG), MSDE
- iv. Sr. Economic Advisor, MSDE
- v. DDG (Apprenticeship Training), DGT, MSDE
- vi. Director, AT, DGT, MSDE
- vii. Senior Head, Apprenticeship Division, NSDC
- viii. Shri Hitesh Kumar, ADT, IT Cell, DGT, MSDE with the request to forward the Guidelines to the State Governments, RDSDEs and to upload them on the web portal.